

**MINUTES
OF
DODGE COUNTY HIGHWAY DEPARTMENT
SAFETY COMMITTEE**

COPY

December 28, 2018 – 3:00 P.M. – Fremont Maintenance Facility

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 3:15 P.M., with the following employees present: Larry Brune, Charles Bunn, Bryan Cushing, Steve Helgenberger, Scott Huppert, Justin Burt, Justin Robart, Gary Tienken, Eugene Uher, John VonSeggern, and Tim Zechman. Absent: Tim Meyer, Larry Klahn, Leon Nelson, Ernie Stockamp and Lynn Wooldrik. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by Helgenberger and seconded by Brune to approve the Minutes of September 25, 2018. Motion carried.

ITEM #3. OLD BUSINESS:

1. Steve Helgenberger was involved in accident in Blair, NE. Steve stated it was a minor accident with dump truck, where he didn't see the vehicle pulling up along side of him in his blind spot. The accident was deemed to be preventable by having his mirrors adjusted more properly.
2. Steve Helgenberger backed up and hit a barrier pole damaging the #19B Salt Spreader. He was backing up with the salt spreader attached to the truck and bent the spreader. The incident was also preventable by using the backup camera and being more aware of the surroundings.

Andrews stated as a reminder that when an accident or incident occurs to report this to the Safety Committee while it is still fresh in your minds.

3. **REMINDER Clean up your messes, grease, oil and in the wash bay - gravel**
It is the responsibility of the entire crew to not clean up the outside of the vehicles and the equipment, but the interior also.

REMINDER to use barricades correctly. Clarification of proper practice and expectations were discussed.

Be mindful of road hazards and barricade or flag them and get them reported. Signs discussion of sign heights and placement. Also inspect while driving and take note of bent, damaged, shot up etc. Be sure of the kind of signs, location and report them.

Reminder to get the project numbers on your daily work sheet. Ask someone if you don't know.

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Remember to put the mileage for oil changes on the fuel books for everyone's use and easy reference. Be sure to put the amount of grease in the fuel books also.

REMINDER: Check your receipts for sales tax, sign them and turn them into the office.

REMINDER TO WEAR SEAT BELTS – Gloves & Eye Protection.

REMINDER TO USE STROBE LIGHTS and VESTS

Seat Belts needs to be used and all protective personal equipment

REMINDER TO DO A WALK-AROUND ON EQUIPMENT Parked on or off county shed property, but especially before operating equipment.

**Work Ahead and Slow Moving signs are working well for road construction
Use Proper Signage**

Check lights for dirt and mud.

ITEM #4. NEW BUSINESS:

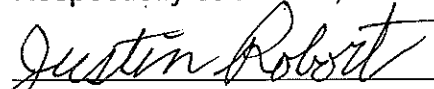
Helgenberger stated that some repairs were needed for the rubber-tired excavator Unit #61. Huppert asked that a list be made so that the best options could be explored.

Dump Truck Unit #10 also has some issues with the tail lights that will need to be rewired.

Unit #75, new Cat Motorgrader at Dodge could use two (2) additional lights. Uher will make arrangements to get this taken care.

With no further business, motion was made by **Robart** and seconded by **Helgenberger** at **3:20 P.M.** Motion carried.

Respectfully submitted,


Secretary