



Serving County Government

Item # 27a
Date 9-11-2019

Craig L. Nelson, Executive Director



COPY

RECEIVED
DODGE COUNTY HIGHWAY DEPT
AUG 29 PM 1:41

MEMORANDUM

TO: NIRMA Member Contact Persons
FROM: Craig L. Nelson, Executive Director *cl*
DATE: August 26, 2019
RE: NIRMA Annual Membership Meeting and Luncheon & Dividend Distribution
October 4, 2019, Holthus Convention Center - York

NOTICE

Please receive this as notice that the Nebraska Intergovernmental Risk Management Association (NIRMA) members are scheduled to meet for their **Annual Membership Meeting and Luncheon on Friday, October 4, 2019, at 12:00 noon**. Please note that due to significant flood damage sustained earlier this summer at our traditional meeting facilities in Kearney for which repairs won't be completed until later this year, this years' meeting will be held at the Holthus Convention Center in York in conjunction with NIRMA's annual Self Defense for County Officials conference.

MEETING/LUNCH REGISTRATION

The NIRMA membership meeting will include a lunch prior to the business meeting. The lunch is being hosted by NIRMA. Although the meeting is open to all NIRMA county officials and employees who wish to attend, and there is no charge for the luncheon, you still must register if you plan to attend. Because we must guarantee the hotel a meal count number, and we are charged by the hotel for each meal we guarantee, only those who have registered for the NIRMA lunch will be served. Separate tickets for spouses or guests who would like to attend this luncheon or any of the other October 3 or 4 conference meal functions may be purchased on site at the conference registration desk.

To register for the October 3-4 conference and membership meeting and luncheon, please use our online conference registration feature found on the home page of our website - www.nirma.info - and fill in the required information fields. Please note that if you will only be able to attend the October 4 membership meeting and luncheon, use the same online registration link. Indicate in the information fields that you will not be attending any of the sessions or meals other than the Friday luncheon. We ask that you register no later than Wednesday, September 18, 2019. Upon receipt of your online registration, you will receive an automated confirmation message at the email address you provide.

BOARD OF DIRECTORS

- | | | | | | |
|----------------------------------|--------------------------------|-------------------------------------|-------------------------------|--------------------------------|--------------------------------|
| Doris Karloff Saunders County | Larry Cerny Fillmore County | Beth Fiegenschuh Cheyenne County | Jean Andrews Dodge County | Kathy Brandt Morrill County | Tim McDermott Saline County |
| Bonnie Moore Sarpy County | Jim Peterson Cass County | Becky Richter Hamilton County | Ron Schmidt Madison County | R. Buddy Small Brown County | |

NIRMA MEMBER CONTACT PERSONS
AUGUST 26, 2019
PAGE TWO

AGENDA

This is always an important member meeting for purposes of discussing developments in the past year developments which included continued membership growth. This reaffirms our belief that NIRMA's strength continues to be its membership, now 101 members strong and growing.

The meeting agenda will also include reports on the 2019 operations, claims and financial status of the pool and what lies ahead in 2020. NIRMA continues to enjoy a strong financial position and the CPA in charge of the annual audit for NIRMA will be at the meeting to present a briefing on the NIRMA audit report.

These strong financials have prompted the NIRMA Board to declare for the 24th consecutive year yet another membership dividend of \$1 million. The membership dividend, if approved by the Nebraska Department of Insurance as anticipated, will be distributed at the conclusion of the October 4 membership meeting and luncheon. This dividend will increase to \$22 million the total dividends returned by NIRMA to its membership.

This meeting will also involve the annual election of four NIRMA Board members and you will find more information about that election in the separate memo enclosed.

Please share this with any of your other officials and employees planning to attend our membership meeting to be held this year in York. Again, all are invited to register for and attend the business meeting and luncheon.

If you have any questions or comments about the Annual Meeting or NIRMA generally, please feel free to contact me.

Enclosure


cc: County Board Chair and County Clerk
Emailed to other designated officials/employees



Serving County Government

Craig L. Nelson, Executive Director

MEMORANDUM

TO: NIRMA Member Contact Persons
FROM: Craig L. Nelson, Executive Director 
DATE: August 26, 2019
RE: Nomination/Election of NIRMA Board Members

RECEIVED
Dodge County Highway Dept
AUG 29 PM 1:41

The Nebraska Intergovernmental Risk Management Association (NIRMA) is soliciting nominations for four (4) positions on the eleven-member Board of Directors. The term of office is three years and will commence January 1, 2020.

Individuals interested in being nominated should recognize that a time and travel commitment will be necessary for service on the NIRMA Board. A minimum of four Board meetings are held each year, including an organizational meeting early in the year, followed by separate meetings in the spring, summer and fall. All Board members serve on at least two committees which requires additional time and in-person or conference call meetings. NIRMA does reimburse all Board members for business-related travel costs and also pays a per meeting per diem.

Those eligible to be nominated and serve on the NIRMA Board must be elected or appointed officials employed by NIRMA member counties or other member public agencies. See Neb.Rev.Stat. §44-4306 (2)(a)(i).

If any eligible elected or appointed official from your county or other member agency is interested in seeking one of the four Board positions up for election this year, please refer to the attached general information sheet and complete and return to me the Application/Nomination Form which is also attached. These must be received in the NIRMA office by the close of business on Thursday, September 12, 2019. These nominations will then be shared with our Nominating Committee and it is the Nominating Committee that is charged with presenting a slate of candidates to the membership. Nominations from the floor during the upcoming October 4 Membership Meeting in York will be permitted, but we will be unable to include any such names on the pre-printed ballot. It is important to remember that each member county and other member agency has a vote in the election process, and a properly designated representative from your entity must be present at this meeting in order for your entity to cast its vote in the election.

The four members of the NIRMA/NIRMA II Board of Directors whose current terms expire December 31, 2019, are:

- | | |
|--------------|-----------------------------|
| Larry Cerny | Fillmore County Supervisor |
| Bonnie Moore | Chief Sarpy County Attorney |
| Jim Peterson | Cass County Commissioner |
| Ron Schmidt | Madison County Commissioner |

If you have any questions about the NIRMA Board nomination and election process, please contact me.

cc: County Board Chair and County Clerk
Emailed to other designated officials/employees

BOARD OF DIRECTORS

- | | | | | | |
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NEBRASKA INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION

General Information and Application/Nomination Form for Board of Directors

The NIRMA Board of Directors has the responsibility for setting direction, establishing policy, and overseeing the activities of NIRMA.

Terms of Office: Directors shall serve for a term of three years, unless being appointed to fill a vacancy in which case the appointment is effective through the unexpired balance of the term for the vacancy being filled. Directors shall thereafter be eligible for reelection and there is no term limitation.

Duties of the Directors:

- Directors will serve on at least two committees while on the Board of Directors and must be willing to serve on other committees or task forces when requested by the board chair.
- Directors will be responsible for the review and, at times, preparation of material for presentations at Board and committee meetings.
- Directors are also responsible for the approval of insurance contracts, rates and formulas, budget, investment policies, and distribution of assets, among other duties.
- Directors will attend all Board and assigned committee meetings. There are at least four Board meetings annually, along with various committee meetings, some of which are handled by conference call.
- Directors will be involved in various NIRMA meetings as facilitators, speakers or presiders and as representatives of the Board of Directors be in regular contact with members and others.

Expenses/Support: NIRMA will reimburse a director for expenses incurred for travel, lodging, and food for official NIRMA business. Also included:

- Directors receive no salary, but do receive a per diem for each meeting which varies depending on whether it is a Board or committee meeting and further by whether it is an in person or teleconference meeting.
- Directors and officers liability insurance to protect Directors from decisions related to his or her responsibilities as a NIRMA director unless relating to criminal or fraudulent actions.

Qualifications: NIRMA bylaws require that a nominee for director must be an elected or appointed official employed by a NIRMA member county or other member public agency.

Selection Process:

The Nominating Committee presents to the membership a slate of candidates for election, or in the event of a vacancy, presents those candidates to the NIRMA Board.

The selection process

- is guided by evidence of a variety of attributes including experience, integrity, accountability, informed judgment, skill sets, geography, among others.
- is governed by the NIRMA bylaws which seek to have a Board representative of the membership base profile and diversity.



BOARD OF DIRECTORS APPLICATION/NOMINATION FORM

Name

Home address

City, State, & ZIP

Home phone number

E-mail

Mobile phone

Fax

Employer name (if applicable—please list all if more than one)

Occupation/title

Work address

Work phone

Best phone number to contact: Home Mobile Work

Best time of day to contact: Morning Afternoon Evening



BOARD OF DIRECTORS APPLICATION/NOMINATION FORM

Please answer all of the following questions. You may attach additional pages if you need more space to answer them.

Relevant Experience and/or Employment. Briefly highlight the skills, qualifications, and experience you will bring to and share with the organization (also attach a resume if you would like).

What is your interest and motivation for serving on the NIRMA Board of Directors?

Describe your experience in serving on other boards or advisory committees.

Discuss your areas of expertise/contribution you feel you can make.

In your opinion, what are the most important issues facing NIRMA and its member counties and other member public agencies?

Signature

Date

Please complete this application/nomination, attach any additional pages (including resume, cover letter, references and/or endorsements, if any), and return to NIRMA:

By e-mail:

Craig@nirma.info

By fax:

(402) 742-9230

By mail:

Craig Nelson

NIRMA

P.O. Box 85210

Lincoln, NE 68501-5210