

Board Agenda Item:

Community Based Aid Grant application

Juvenile Services Grant Application

Agenda Item # 19, + 20
12-18-2019

We are applying for the Community Based Aid Grant for 2020-2021. Our office has applied for this grant for the past few years and always gotten it approved. This year Dodge County is eligible for \$115,371 and we have applied for that full amount. This grant continues to support juvenile work and keep juveniles from not having to appear in court by providing services and programs that are beneficial for youth ages 11-18.

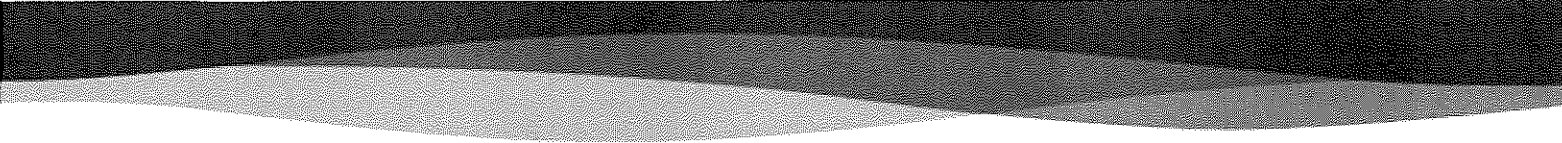
We are also applying for the Juvenile Services Grant. This grant is competitive amongst Nebraska counties. Dodge County is asking for \$37,440 to have another staff member (not a county employee) to assist in providing prevention and early intervention services for youth and families. This position will essentially help law enforcement as well with uncontrollable juveniles. This grant will not cost the county anything as it will all be reimbursed and we are not asking this staff to be a county employee, just funding to provide for additional help.

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FEDERAL COUNTY CLERK

NEBRASKA CRIME COMMISSION
2020 Community-based Juvenile Services Aid
 Nebraska Revised Statute §43-2404.02

Section I: Applicant Information

Lead County/Tribe:	Dodge	Telephone: (402) 727-2725 Fax: (402) 727-2807
Applicant Federal Employer ID:		
Address of Applicant:	Address: 435 N. Park Ave #302	
	City: Fremont State: NE Zip Code: 68025 – 4977	
List of Partnering Counties/Tribes:	None	
Lead Project Contact:	Name: Meggie Studt	Telephone: (402) 727-2725 Fax: (402) 727-2807
	Title: Community Youth Coordinator	
	Email: dcastudt@dcaoffice.us	
	Address: 435 N. Park Ave #302	
	City: Fremont State: NE Zip Code: 68025-4977	
Secondary Project Contact: (optional)	Name: Bri McLarty	Telephone: (402) 727-2725 Fax: (402) 727-2807
	Title: Deputy County Attorney	
	Email: dcamclarty@dcaoffice.us	
	Address: 435 N. Park Ave	
	City: Fremont State: NE Zip Code: 68025 – 4977	
Financial Contact:	Name: Micki Gilfry	Telephone: (402) 727-2767 Fax: (402) 727-2764
	Title: Dodge County Clerk Assistant	
	Email: clerk@dodge.nacone.org	
	Address: 435 N. Park Ave	
	City: Fremont State: NE Zip Code: 68025 – 4977	
Authorized Official:	Name: Bob Missel	Telephone: (402) 727-2767 Fax: (402) 727-2764
	Title: Chair-Dodge County Board of Supervisors	
	Email: sales@sampters.com	
	Address: 435 N. Park Ave	
	City: Fremont State: NE Zip Code: 68025 – 4977	



2020 Community-based Juvenile Services Aid

SECTION II: PROGRAM SUMMARY

PROGRAM TYPE TABLE

Complete the table below for each program, service, or system improvement for which you are requesting funds. If a program has several funded components (e.g., staff salaries, curriculum, supplies, etc.), please combine these into a single row in the table. Round up or down to the nearest dollar.

Program types and definitions are located on the Juvenile Justice Institute's [website](#).

Program Title	Over-arching Type	Program Type	Sub-program Type	New Request OR Currently Funded by CBA	Amount Requested for each Program
Diversion	Direct Intervention	Diversion	Diversion	Currently funded	\$70,329
Truancy Diversion	Direct Intervention	School Based	Truancy	Currently funded	\$19,229
Skill Builders	Direct Intervention	Prevention Promotion	Life Skills	Currently funded	\$23,300
Detention Alternatives	Direct Intervention	Alternatives to detention	Electronic Monitoring	Currently funded	\$1,000
Detention Alternatives	Direct Intervention	Alternatives to detention	Trackers	Currently funded	\$1,513
All programs listed in the table above must equal the total requested amount from the budget.					Total: \$115,371
REFER TO PAGE 11 OF THE RFA FOR INSTRUCTIONS					

PROGRAM TYPE NARRATIVE: CURRENTLY FUNDED

Fill out separately for each existing program or service listed in the Program Type Table

PROGRAM TITLE: Diversion

1. Is this program or service funded in the 2019 [CB] application: Yes No
If No, complete Program Type Narrative: New Request.

a. List all funding sources for this program or service since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019): Community-based Aid Grants and county funded. Grants include; CBA 16-CB-0512, CBA 17-CB-0500, CBA 18-CB-0509, and CBA 19-CB-0503. County funds 2016-2018.

b. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: None

2. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: The Dodge County Juvenile Diversion program is an opportunity to help divert youth from entering the juvenile justice system. This program can offer many avenues to additional community services including, but not limited to; family support, therapy, basic needs, screening, assessments, evaluations, service coordination and more. This program is not put in place to punish the juveniles further, but to help them access resources and gain skills.

3. Is this program or service listed as a strategy in your community plan: Yes No

4. Describe any changes to this program or service since submission of the 2019 application in the following areas. If no changes, indicate such.

a. Use of practices supported by current evidence-based research: The current Juvenile Diversion Director is trained in Motivational Interviewing, Youth Thrive, Getting Ahead in a Getting by World, and Youth Mental Health, which are all evidenced based models. The program utilizes the Nebraska Youth Screen, which is an evidenced based assessment. The current program always implements best practices and follows all memos sent out from the Crime Commission. All youth have a different plan after the assessment is completed. The program director participates in the Diversion subcommittee group, which discusses best practices across the state of Nebraska. No new evidenced based practices are being used, but the previous evidenced based practices are in place.

b. Purpose of the program: No changes. The purpose of the program remains the same – preventing juvenile justice involvement for youth ages 11-18.

c. Skills and knowledge to be gained by the youth participants: Additional skill builder classes have been added to help youth gain useful life skills. These classes are offered to all youth on Diversion and cover a wide variety of topics. This was implemented in July 2019.

d. Key activities or services: Services provided have remained the same, however things in the community have shifted, so some services are different. We no longer utilize drug screens unless a parent requests it.

5. Describe any issues encountered with program implementation: Dodge County previously had 2 staff committing their time to Juvenile Diversion. That changed in July 2018, and we were able to manage with one Juvenile Diversion Director. However, we are reaching capacity and explored the possibility of hiring a new staff person to assist in the juvenile services duties.

a. How are these issues being addressed: Our plan is to hire a new staff person by July 1, 2020 to help with Juvenile Diversion.

6. Describe the impact on the community this program has had over the last year in keeping with the funding purpose outlined in the Request For Application: We were able to keep appropriate youth out of the court system if it was not necessary. Which in turn, saves money for the county by not paying court appointed attorneys for juvenile cases. The youth have enjoyed the life skills classes

as well and always have positive feedback on what they learned. For the youth redirected to probation, the efforts implemented from the diversion program including assessments, evaluations, etc., assist probation officers and prevent delays for disposition and unnecessary long probation terms. This has been a huge help with our local probation office in assisting them in finding appropriate and timely services for youth.

7. FOR PREVENTION/PROMOTION PROGRAMS ONLY: Describe how the program meets all nine principles of effective programming: n/a

REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS

PROGRAM TITLE: Truancy Diversion

8. Is this program or service funded in the 2019 [CB] application: Yes No
If No, complete Program Type Narrative: New Request.

c. List all funding sources for this program or service since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019): Community-based Aid Grants have always provided funding for this program in Dodge County. Grants include; CBA 16-CB-0512, CBA 17-CB-0500, CBA 18-CB-0509, and CBA 19-CB-0503.

d. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: None

9. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: The Dodge County Truancy Diversion program is an alternative to court for youth who have a truancy referral, to not enter the juvenile justice system. This program is very community oriented and can help assist youth and families in obtaining services and/or additional resources that the school may not provide.

10. Is this program or service listed as a strategy in your community plan: Yes No

11. Describe any changes to this program or service since submission of the 2019 application in the following areas. If no changes, indicate such.

- a. Use of practices supported by current evidence-based research: No changes, currently utilizing the Nebraska Youth Screen which is evidenced based. Diversion Director is trained in Motivational Interviewing, Youth Thrive, Getting Ahead in a Getting by World, and Youth Mental Health, which are all evidenced based models.
- b. Purpose of the program: No change in the program.
- c. Skills and knowledge to be gained by the youth participants: Improvement for youth in the areas of personal responsibility and coping skills. Improved attendance in school.
- d. Key activities or services: No changes. Same services offered for the program.

12. Describe any issues encountered with program implementation: Dodge County previously had one staff designated to take on truancy cases. That changed in July 2018. We were able to manage for a while, but are now reaching capacity and would like to hire another staff to assist in juvenile services.

- a. How are these issues being addressed: Our plan is to hire a new staff person to start July 1, 2020.

13. Describe the impact on the community this program has had over the last year in keeping with the funding purpose outlined in the Request For Application: In the last year we were able to help prevent truancy referrals and kept our numbers down. The school staff has changed and we continue to have ongoing truancy task force meetings to encourage professional relationships and make the truancy referral process running smoothly. We are attending 15 day attendance meetings at the school and this has helped with collaboration of information among our office and the schools. This has also been a huge benefit in getting services started sooner for youth and families. The truancy diversion officer provides additional education and resources to the school to better serve and connect families with resources. We are able to assist parents with advocating for educational services or accommodations for their youth.

14. FOR PREVENTION/PROMOTION PROGRAMS ONLY: Describe how the program meets all nine principles of effective programming:

REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS

PROGRAM TITLE: Skill builders

15. Is this program or service funded in the 2019 [CB] application: Yes No
If No, complete Program Type Narrative: New Request.

e. List all funding sources for this program or service since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019): This program was new as of July 1, 2019, the only funding source it has is Community-based Aid 19-CB-0503, and matching funds from Lutheran Family Services.

f. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: None

16. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: This program provides a platform for youth to gain knowledge of needed life skills to help them become self-sufficient. The topics of these classes provided are relevant to juveniles and meet them where they are at. The purpose of these classes are to educate youth ages 11-18, but also inform youth of possible outcomes for their continued negative behaviors. The goal is to not have these youth enter a higher level of intervention and to positively impact juveniles and families in the juvenile justice system. This program utilizes evidenced-based curriculum and is a requirement of most youth participating in the Diversion program.

17. Is this program or service listed as a strategy in your community plan: Yes No

18. Describe any changes to this program or service since submission of the 2019 application in the following areas. If no changes, indicate such.

a. Use of practices supported by current evidence-based research: The topics of these skill builder classes are always changing due to youth interest and needs of all the youth. We serve a variety of youth and can accommodate to multiple risk levels. These classes utilize evidenced-based curriculum including ARISE, Getting Ahead in a Getting By World, RentWise, Ansell Casey, and a few others.

b. Purpose of the program: The goal of these classes are to equip youth with skills and knowledge to empower them to cope with the demands of everyday life. To prevent further involvement with the juvenile justice system, and to teach them skills that they will need to be successful members of society.

<p>c. Skills and knowledge to be gained by the youth participants: The classes cover a wide variety of topics including budgeting, educational tips, healthy relationships, sexual health, nutrition and many more. The youth are able to choose which classes they attend but must attend six. We found they have more buy in to attend when they are allowed to choose themselves.</p>
<p>d. Key activities or services: Life skills educational classes. They always vary depending on provider availability and number of youth participating at any given time.</p>
<p>19. Describe any issues encountered with program implementation: We originally started out and had set times for these classes. Some youth work or have after school activities, or lack of transportation. We learned right away that having a set time was not the best practice for the outcomes we were after.</p>
<p>a. How are these issues being addressed: We were able to be flexible with hours or times of classes and adjust them as needed to meet the needs of the youth. We also are able to do one on one sessions with the youth to better specify their needs.</p>
<p>20. Describe the impact on the community this program has had over the last year in keeping with the funding purpose outlined in the Request For Application: This program recently started as of July 1, 2019 so we have not had a full year to evaluate. However, it has had a very positive impact on the youth who have participated so far. There are many success stories and positive comments from the youth who partake. Majority of the youth stated they enjoy the classes and actually have gone back for additional classes. In all of our community meetings we are always reminding everyone that these classes exist and are free to any youth in Dodge County. Other entities have begun utilizing this service and have had positive interactions regarding the classes and content. The collaboration that has come out of these classes with our community has also been a big success. We are able to utilize other programs/agencies/community members to help lead the classes and really have a community approach with this. This program is also offered to juveniles on probation in an effort to decrease recidivism and prevent juveniles coming back to court as delinquents or later as parents in dependency cases.</p>
<p>21. <u>FOR PREVENTION/PROMOTION PROGRAMS ONLY</u>: Describe how the program meets all nine principles of effective programming: This program utilizes all nine principles in the following ways. These skill builder classes are a variety of hands on and education material. They utilize a local agency that engages peers and other community professionals to teach these skills to youth. The classes are usually with two or more youth to impact the social setting and improve in social skills and group discussions. Most youth are required to attend 6 classes within a 3 month time frame. We feel this is a decent dosage of intervention to have with youth who are working or have a busy schedule, it is totally doable for them to complete this requirement. Each youth is screened and completes a survey. The classes utilize evidenced-based curriculum and meet youth where they are. These classes offer youth opportunities to be exposed to positive adult role models. We understand that not all youth will benefit from the same information, so we allow them to choose which classes they attend to get the most out of the classes. This allows the youth to have more buy in and participate in the classes more. All data for youth who participate is entered into JCMS. There are clear set goals and outcomes for this program, and the youth have to answer questions about what they took away from each class they attend. The main staff and other community members who lead these classes are well trained and have support from their agencies as well. Ongoing training for staff leading these classes are always encouraged and offered through our community coalition.</p>
<p>*REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS*</p>

<p>PROGRAM TITLE: Detention alternatives</p>
<p>22. Is this program or service funded in the 2019 [CB] application: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, complete Program Type Narrative: New Request.</p>
<p>g. List all funding sources for this program or service since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019): Grants include; CBA 16-CB-0512, CBA 17-CB-0500, CBA 18-CB-0509, and CBA 19-CB-0503.</p>
<p>h. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: None</p>
<p>23. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: Utilizing trackers and electronic monitoring instead of placing a youth in detention is the least restrictive option that we try to use if possible. We always try to keep youth in their home if we can do so safely, and if they do</p>

not pose a threat to themselves or others. The goal of having this in place is to properly identify the risk that youth poses to the community, and avoid detaining a youth when a reasonable alternative is available.

24. Is this program or service listed as a strategy in your community plan: Yes No

25. Describe any changes to this program or service since submission of the 2019 application in the following areas. If no changes, indicate such.

- a. Use of practices supported by current evidence-based research: No changes.
- b. Purpose of the program: No changes at this time.
- c. Skills and knowledge to be gained by the youth participants: N/a
- d. Key activities or services: Trackers and Electronic Monitoring offered instead of placement in detention.

26. Describe any issues encountered with program implementation: There have been no issues with this program.

- a. How are these issues being addressed: n/a

27. Describe the impact on the community this program has had over the last year in keeping with the funding purpose outlined in the Request For Application: This program has helped keep county costs down, by not placing youth in detention centers and utilizing alternative solutions. It has also been beneficial for the youth to remain in their home school and stay at home with parents whenever possible.

28. FOR PREVENTION/PROMOTION PROGRAMS ONLY: Describe how the program meets all nine principles of effective programming: n/a

REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS

2020 Community-based Juvenile Services Aid

SECTION III : BUDGET

Budget Summary

Category	Requested Amount
Personnel (County/Tribe)	68,827
Travel (County/Tribe)	1,431
Operating Expenses (County/Tribe)	2,400
Sub-Awards/Contracts Total	42,713
TOTAL AMOUNT REQUESTED	115,371

PERSONNEL (COUNTY / TRIBE)

PERSONNEL TABLE (COUNTY/TRIBE EMPLOYEES)										
Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
Diversion	Community Youth Coordinator	Dodge County Attorney's Office	F	E	\$49,035	\$50,128	100%	\$50,128	\$9,835	\$59,963
Diversion	Juvenile Intervention Specialist	Dodge County Attorney's Office	F	N	n/a	\$37,440	100%	\$0	\$8,864	\$8,864
COUNTY PERSONNEL TOTAL										
								Requested Wages	Requested Fringe	Requested Total
								\$50,128	\$18,699	\$68,827

PERSONNEL TABLE BUDGET BREAKDOWN

Fill out for each position listed in the table above

1. Program Title and Position Title: Community Youth Coordinator

2. Is this position new or existing: New Existing

3. If existing, describe how this position was previously funded: Community Based-Aid Grant

4. Briefly describe how this request complies with the non-supplanting requirement: Funding being requested for this position will not be used to replace any state, local, or tribal funds that would, in the absence of Community Based-Aid funds, be made available for grant purposes. This position is 100% grant funded. There are no further funds available for this position.

5. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties): This position will be shifting as this position previously only had a caseload of truant and uncontrollable juveniles. Now this position is overseeing the entire Juvenile Diversion program for Dodge County.

Job Title

Community Youth Coordinator

Job summary

To prevent youth from entering the juvenile justice and child welfare systems by providing case management services. This position is a community effort to connect families to resources and services in partnership with Dodge County, Probation, County Attorney's office, Fremont Public Schools, Fremont Family Coalition, and Fremont Area United Way.

Employee will also assist the Dodge County Attorney's office in other juvenile services to include: Coverage of truancy/crossover diversion services as needed, other duties as assigned.

Hours will be full time: Monday – Friday 8-5pm, but may vary.

Duties include:

1. Provide case management for youth ages 11-18 with status offenses/law violations.
2. Manage all program duties for Juvenile Diversion.
3. Assist law enforcement, schools, families, and other entities by providing targeted interventions for youth exhibiting at-risk behaviors such as substance use, truancy, runaways, etc.,
4. Complete intake and assessments with youth and families. Based on findings from assessment, connect families to appropriate community services and resources.
5. Participate in regular community meetings including; Truancy Task Force, Fremont Family Coalition, and Juvenile Services meetings.
6. Apply for funding for the programs and follow all grant requirements
7. Supervise staff including Juvenile Intervention Specialist.

Qualifications / Skills

- Knowledge of community resources and counseling/social work practices with high risk populations.
- Experience working with persons in crisis.
- Good documentation skills.
- Excellent written and verbal communication skills, ability to establish rapport.
- Ability to motivate others towards achieving goals.
- Ability to work independently with strong sense of focus, task-oriented, non-judgmental, open personal qualities, clear sense of boundaries.
- Ability to work cooperatively with staff and volunteers.
- Exhibit initiative, responsibility, flexibility and leadership.
- Ability to maintain flexible attitude and approach towards assignments and successfully operate under guidelines.
- A strong sense of and respect for confidentiality involving both clients and fellow employees.
- Ability to work in a variety of settings with culturally-diverse families and communities with the ability to be culturally sensitive and appropriate.
- Ability to operate telephone, copier, fax machine, and computer.
- Must be proficient in MS Office software – Word, Excel, and Outlook

6. Provide justification for an annual salary increase: This position has changed within the last 4 years and now is taking on more duties. This position is the director of the entire Juvenile Diversion Program and the team agreed to give a salary increase for these additional duties.

7. Provide a personnel budget breakdown on the following:

- a. Breakdown of wages for this position: Full time position at 2080 hours x 24.10/hour = \$50,128
- b. Breakdown of fringe benefits for this position: Include health insurance at \$6,000/year single coverage; FICA and Medicare at 7.65% x \$50,128 = \$3835 + \$6,000 = \$9,835

REFER TO PAGE 15 OF THE RFA FOR INSTRUCTIONS

PERSONNEL TABLE BUDGET BREAKDOWN

Fill out for each position listed in the table above

8. Program Title and Position Title: Juvenile Intervention Specialist

9. Is this position new or existing: New Existing

10. If existing, describe how this position was previously funded: n/a

11. Briefly describe how this request complies with the non-supplanting requirement: Funding being requested for this position will not be used to replace any state, local, or tribal funds that would, in the absence of Community Based-Aid funds, be made available for grant purposes. This position is 100% grant funded. There are no further funds available for this position.

12. Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties):

Job Title Juvenile Intervention Specialist

Job summary

To prevent youth from entering the juvenile justice and child welfare systems by providing crisis intervention and ongoing case management for youth ages 11-18 that have law enforcement contact. This position is a community effort to prevent uncontrollable citations, subsequent citations, and escalation that could lead to out of home placement and probation contact. This position is also able to connect families to resources and services in partnership with Dodge County, Probation, County Attorney's office, Fremont Public Schools, Fremont Family Coalition, and Fremont Area United Way.

Employee will also assist the Juvenile Diversion Director in other juvenile services to include: Coverage of truancy diversion services as needed, other duties as assigned. Hours will be full time: Monday – Friday 8-5pm, but may vary.

Duties include:

- 1) Receive intakes from law enforcement and staff cases with county attorney and Diversion staff to prevent court involvement.
- 2) Provide case management for youth ages 11-18 with status offenses, youth who obtain additional citations, or redirected from diversion.
- 3) Assist law enforcement, schools, families, and other entities by providing targeted interventions for youth exhibiting at-risk behaviors such as substance use, truancy, runaways, etc.
- 4) Assist local schools by providing services for youth who have missed less than 20 days of school.
- 5) Complete intake and assessments with youth and families. Based on findings from assessment, connect families to appropriate community services and resources.
- 6) Participate in regular community meetings including; Truancy Task Force, Fremont Family Coalition, and Juvenile Services meetings.
- 7) Follow all grant requirements through the Crime Commission.
- 8) Main duties will include working with truant and uncontrollable youth.

Qualifications / Skills

- Knowledge of community resources and counseling/social work practices with high risk populations.
- Experience working with persons in crisis.
- Good documentation skills.
- Excellent written and verbal communication skills, ability to establish rapport.
- Ability to motivate others towards achieving goals.
- Ability to work independently with strong sense of focus, task-oriented, non-judgmental, open personal qualities, clear sense of boundaries.
- Ability to work cooperatively with staff and volunteers.
- Exhibit initiative, responsibility, flexibility and leadership.
- Ability to maintain flexible attitude and approach towards assignments and successfully operate under guidelines.
- A strong sense of and respect for confidentiality involving both clients and fellow employees.
- Ability to work in a variety of settings with culturally-diverse families and communities with the ability to be culturally sensitive and appropriate.

- Ability to operate telephone, copier, fax machine, and computer.
- Must be proficient in MS Office software – Word, Excel, and Outlook

13. Provide justification for an annual salary increase: N/a

14. Provide a personnel budget breakdown on the following:

- c. Breakdown of wages for this position: Full time position at 2080 hours x 18/hour = \$37,440 we are not applying for these funds through the Juvenile Services Grant.
- d. Breakdown of fringe benefits for this position: Include health insurance at \$6,000/year single coverage; FICA and Medicare at 7.65% x \$37,440 = \$2,864 + \$6,000 = \$8,864 we are only applying for the fringe benefits for this position with this grant.

TRAVEL (COUNTY / TRIBE)

Fill out separate table for each travel purpose
 This section is travel requested for county/tribe employees.

Program Title: Diversion			
Travel Purpose: For the staff Community Youth Coordinator (CYC) and Juvenile Intervention Specialist (JIS) to travel outside of Dodge County for necessary meetings, trainings, conferences, overnight hotel stays, registration fees for conferences, etc.			
Type of Travel: <input checked="" type="checkbox"/> Local <input checked="" type="checkbox"/> In-State			
Justification for Travel: CYC and JIS will travel outside of Dodge County for juvenile based trainings, conferences such as NJJA, meetings with other professionals only for work that is directly related to the juvenile justice field to help with diversion program implementation.			
Position(s) which will be traveling for this purpose: Community Youth Coordinator, and/or Juvenile Diversion Director			
Cost Breakdown:			
			Amount Requested
Mileage			
Total Miles	1201	x 0.545	\$655
Meals			
# of days	8	x \$50	\$400
Lodging			
# of nights	4	x \$94	\$376
TRAVEL TOTAL			\$1431
REFER TO PAGE 16 OF THE REA FOR INSTRUCTIONS			

OPERATING EXPENSES (COUNTY / TRIBE)

This section is operating expenses requested for the county/tribe.

Program Title: Diversion, Truancy Diversion	Rate (per month)	Amount Requested
Conference Registration	50	\$600
Incentives for Youth	150	\$1800
OPERATING EXPENSES TOTAL		\$2400

REFER TO PAGES 8 AND 9 OF THE RFA FOR ALLOWABLE/UNALLOWABLE EXPENSES

OPERATING EXPENSES BUDGET BREAKDOWN

Fill out for each request listed in the table above

1. Explain how each operating expense listed above will benefit a program or service listed in this grant application:
Conference registration will be utilized for Diversion staff to attend trainings/conferences to help enhance their knowledge to better serve at risk youth.

2. Provide a breakdown of costs for each line item above: \$50 per month x 12 months = \$600

OPERATING EXPENSES BUDGET BREAKDOWN

Fill out for each request listed in the table above

3. Explain how each operating expense listed above will benefit a program or service listed in this grant application:
Incentives will be utilized for youth who participate in Diversion. We have seen an increase in participation including better attendance at school, participation in life skills classes, grades increasing, etc. Not all youth who are on Diversion will obtain incentives, however, we have found it has a positive impact on youth and they seem to respond very positively from incentives given in the past.

4. Provide a breakdown of costs for each line item above: \$150 per month x 12 months = \$1800 Typically we utilize \$5-\$10 gift cards to local businesses, restaurants, etc.

REFER TO PAGE 17 OF THE RFA FOR INSTRUCTIONS

SUB-AWARDS / CONTRACTS

1) CONTRACT FEE FOR SERVICE Maximum consultant rate is \$81.25/hour or \$650/day					
Program Title	Service Type <i>Example: Tracker, EM, Presenter, Mediation, Counselor, Contractor, etc.</i>	Provider Name	Rate	Number of Hours/Days	Amount Requested
Diversion	Therapy	Capstone Behavioral Health	\$81.25	80 Hrs. <input type="checkbox"/> Days <input checked="" type="checkbox"/>	\$6500
Diversion	Substance Abuse Program	Capstone Behavioral Health	\$200 per youth	10 Hrs. <input type="checkbox"/> Days <input checked="" type="checkbox"/>	\$2000
Diversion	Evaluations	Capstone Behavioral Health	Up to \$200	10 Hrs. <input type="checkbox"/> Days <input checked="" type="checkbox"/>	\$2000
Alternatives to Detention	Tracker (ATD)	Owens Educational Services Incorporated	\$24	40 Hrs. <input type="checkbox"/> Days <input checked="" type="checkbox"/>	\$960
Alternatives to Detention	Electronic Monitoring (ATD)	Owens Educational Services Incorporated	\$20	50 Hrs. <input type="checkbox"/> Days <input checked="" type="checkbox"/>	\$1000
Diversion	Mediation (VYC)	Nebraska Mediation Center	\$80	80 Hrs. <input type="checkbox"/> Days <input checked="" type="checkbox"/>	\$6400
CONTRACT FEES TOTAL					\$18,860

REFER TO PAGE 18 OF THE RFA FOR INSTRUCTIONS

SUB-AWARD PERSONNEL TABLE (NON-COUNTY/TRIBE EMPLOYEES)

Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
Skill Builders	Life Skills Coordinator	Lutheran Family Services	F	E	\$38,000	\$38,000	100%	\$20,000	\$0	\$20,000
CONTRACT PERSONNEL TOTAL										
								Requested Wages	Requested Fringe	Requested Total
								\$20,000	\$0	\$20,000

SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

Fill out for each position listed in the table above

1. Program Title and Position Title: Life Skills Coordinator

2. Is this position new or existing: New Existing

3. If existing, describe how this position was previously funded: This position was funded 50% by the CBA grant last year, grant CB-19-0503. LFS was able to provide the remaining salary for this position.

4. Briefly describe how this request complies with the non-supplanting requirement: This program was brand new last year to our community and no other program like it exists. There are no other funds to provide this type of service and it was not being funded by anyone else.

Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties):

**Lutheran Family Services
Position Description**

Position Title: Skill Builders Coordinator **Effective Date:** 7/1/2018
Paygrade: G
Reports to: Boutique Program Coordinator **Appointed By:** Michelle Padilla
Region: Children Services **Location:** Fremont Center

(FLSA to be completed by Employee Services)

FLSA Status: X Non-Exempt Exempt

LFS Mission Statement:

Lutheran Family Services expresses God's love for all people by providing quality human care services that build and strengthen individual, family and community life.

LFS Values:

Respect all people, families and communities. The pursuit of excellence is achieved through the education of staff and the celebration of diversity, collaboration and change. Integrity, accountability and teamwork are values that guide our communication and work in a manner that upholds the Agency's reputation and Christian value base.

Job Purpose: To work with local community organizations and groups to develop life skill programming that includes, but is not limited to: financial literacy, employment skills, hygiene, health, food literacy, drug awareness, mental wellness, educational planning, tenant's rights, first aid, youth leadership, relationship building, self-esteem, networking skills, arts and music.

Essential Job Duties:

Training:

- Provide education and preparation services to Diversion Youth as requested by supervisor. This includes organizing, coordinating, leading, and recommending enhancements of participants.

- Assess participant's participation in and understanding of materials and concepts presented and make recommendations regarding their abilities.

Service Delivery

- Continually develop a roster of events, in collaboration with local community businesses, organization and youth themselves, that will engage and attract youth;
- Identify and build opportunities and spaces for youth to build their own life skills;
- Work in collaboration with Director of Program Services to develop and build linkages to like-minded agencies in the community and, thus, develop ongoing professional development opportunities for staff; • Coordinate regular youth classes for diversion youth to encourage community building; ;
- Work closely with all youth to adjust programming according to current youth capacities and needs;
- Defines a clear set life-skills theme to be covered;
- Submits quarterly reports including, but not limited to the number of sessions, attendance, activities and the various topics and themes that were addressed;
- Follows up, as needed, with community agencies to continue to build and grow program;
- Assists with program development, implementation and evaluation;
- Provides leadership in maintaining satisfactory community relationships;
- Adhere to LFS Policy and Procedures while in the workplace and during activities off site;
- At times, accepts responsibility for tasks, as directed by the Director of Program Services and Executive Director, which are not outlined in the job description but which are an important part of the agency's goals and/or program outcomes.

Administrative Duties:

- Defines a clear set of goals and of life-skills themes to be covered;
 - Submits monthly reports including, but not limited to the number of sessions, attendance, activities and the various topics and themes that were addressed;
 - Follows up, as needed, with community agencies to continue to build and grow program submits receipts for materials and activities monthly;
 - Assists with program development, implementation and evaluation;
 - Provides leadership in maintaining satisfactory community relationships;
 - Adhere to THS Policy and Procedures while in the workplace and during activities off site;
- At times, accepts responsibility for tasks, as directed by the Director of Program Services and Executive Director, which are not outlined in the job description but which are an important part of the agency's goals and/or program outcomes.

Collaboration:

- Work in collaboration with area agencies to provide a continuum of care to client.
- Work with the Center for Healthy Communities and Dodge County Juvenile Diversion Director to assure Skill Builders Classes are carried out in a consistent manner.
- Participate in staff meetings and individual supervisor.
- Work collaboratively with other members of the Center for Healthy Communities and community staff.
- Participate in regular individual and group supervision meetings.

Professionalism and Confidentiality

- Maintain the confidentiality of all clients.
- Adhere to agency and client record security procedures.

Interpersonal Relationships

- Maintain a positive, respectful and professional demeanor in all contacts with clients, other professionals and the public.
- Maintain positive, supportive relationships with participating individuals
- Seek needed guidance in handling difficult client situations.
- Other duties as assigned.

Job Requirements (minimum educational background, work experience, technical skill, human relations skills, etc. required to perform the job. Should relate to job responsibilities, as applicable. Include work standards, overtime, shifts, etc.):

- Bachelor's degree in social work, family sciences early childhood education, or related field or 2 years prior experience required.
- Competency in Spanish is preferred but not required.
- Experience in providing training or adult education.
- Possess a basic knowledge/understanding of youth and families and the issues these populations face.
- Ability to assess skills and abilities of participants and exercise discretion and independent judgment regarding participant's ability to understand and implement concepts presented.
- Experience working as a collaborative team member.
- Knowledge of community resources.
- Possess good verbal/written communication skills.
- Possess basic computer skills with experience using Microsoft Word, Excel, PowerPoint, and Internet preferred.
- Must pass child abuse/neglect, vulnerable adult abuse/neglect, sex offender and criminal record background checks.
- Must be available to work some evenings.
- Valid driver's license, proof of liability insurance and ability to drive for Agency business.
- Commitment to the mission of Lutheran Family Services.

5. Provide justification for an annual salary increase: No salary increase applicable.

6. Provide a personnel budget breakdown on the following:

- a. Breakdown of wages for this position: FTE 2080 at \$18.27/hour = \$38,000 LFS will contribute \$18,000 and the grant will contribute up to \$20,000 to this position.
- b. Breakdown of fringe benefits for this position: Benefits for this position are being provided by Lutheran Family Services.

REFER TO PAGE 18 OF THE RFA FOR INSTRUCTIONS

3) SUB-AWARD TRAVEL EXPENSES

Fill out separate table for each travel purpose

Program Title: Alternatives to Detention

Travel Purpose: This will be utilized for Owens Educational Services staff to track juveniles for Alternatives to Detention.

Type of Travel: Local In-State

Justification for Travel: Mileage in provision of services for electronic monitoring and tracker services.

Position(s) which will be traveling for this purpose: Owens Educational Services trackers

Cost Breakdown:

			Amount Requested
Mileage			
Total Miles	1013	x 0.545	
			\$553
TRAVEL TOTAL			\$553

REFER TO PAGE 18 OF THE REA FOR INSTRUCTIONS

4) SUB-AWARD OPERATING EXPENSES

Program Title: Skill Builders	Rate (per month)	Amount Requested
Conference Registration	25	\$300
Food for Youth	250	\$3000
OPERATING EXPENSES TOTAL		\$3300

REFER TO PAGES 8 AND 9 OF THE RFA FOR ALLOWABLE/UNALLOWABLE EXPENSES

OPERATING EXPENSES BUDGET BREAKDOWN

Fill out for each request listed in the table above

1. Explain how each operating expense listed above will benefit a program or service listed in this grant application: The conference registration is going to be utilized by the life skills coordinator to attend trainings held throughout the state. These trainings will help increase this staff's knowledge on working with youth and help with continued education on the ever-changing topics that will be best to teach Dodge County youth. This is to ensure this position has the most up to date education for providing information to youth.
2. Provide a breakdown of costs for each line item above: We estimated \$25 per month for conference registration as conference registration amounts vary. $\$25/\text{month} \times 12 \text{ months} = \300 .

REFER TO PAGE 19 OF THE RFA FOR INSTRUCTIONS

OPERATING EXPENSES BUDGET BREAKDOWN

Fill out for each request listed in the table above

3. Explain how each operating expense listed above will benefit a program or service listed in this grant application: Having food provided for the youth who attend the skill builder classes is a huge benefit. Youth are more engaged when they have something to eat and appreciate the incentive. Some classes are even to learn how to cook a meal and utilize it as a learning experience.
4. Provide a breakdown of costs for each line item above: We estimated \$250 per month for food for the skill builder classes. Classes are 2-3 times per week and food/snacks are always served for the youth. $\$250/\text{month} \times 12 \text{ months} = \$3,000$.

REFER TO PAGE 19 OF THE RFA FOR INSTRUCTIONS

SUB-AWARDS/CONTRACTS TOTAL	
CONTRACT FEES	\$18,860
PERSONNEL FEES	\$20,000
TRAVEL FEES	\$553
OPERATING FEES	\$3,300
TOTAL AMOUNT REQUESTED	\$42,713



2020 Community-based Juvenile Services Aid

SECTION IV: COMMUNITY PLANNING
INFORMATION

Community Team Information

Comprehensive Juvenile Services Community Plan: REQUIRED FOR FUNDING

This application is accepted only for communities with an approved Comprehensive Juvenile Services Community Plan submitted with the Nebraska Crime Commission. The applicant should review their progress related to community engagement and document obstacles and solutions below. The timeframe for community plans is July 1, 2018 – June 30, 2021.

1. Did the community team vote and approve the requests in this application: Yes No

If no, how was this decision made: Discussed at the quarterly Juvenile Services meetings, other collaborative community meetings, and emails sent out to group discussing what was being applied for. Additional subcommittee meetings held with law enforcement and other agencies/ community partners to determine funding needs.

Provide the meeting date and agenda when the application was approved: N/a

2. Did the community planning team meet quarterly: Yes No

If no, explain the barriers that prevented regular community meetings: n/a

Describe the proposed solutions to the barriers above: n/a

List the community stakeholders represented at the community team meetings: Bri McLarty-Deputy County Attorney, Michele Missel-therapist, Shayla Linn-Community Impact Coordinator, Steve Ortmeier-Probation Supervisor, Kari Spangler-Region Six, Todd Thomason-Masonic Home for Children, Chris Sewall-Jefferson House, Angie Halstead-FPS School Social Worker, Melissa Schaefer-Region Six, Cindy Reed-Connected Youth Initiative, Jesse Williams-Probation, Julie Kindler-Pathfinder Support Services, Happy Aldana-CASA of the Midlands, Katlynn Osborn-Capstone Behavioral Health, Tina Avis-Lutheran Family Services, Lacey Taylor, Three Rivers Health Department, Jonah Renter-Hope Center for Kids, and Stephanie Gardeman-Central Navigation with Community Response.

3. Did the community team contribute to the development of the community plan: Yes No

If no, explain: n/a

How were the priorities and strategies in the community plan determined: Open discussion at meetings and emails. Went over data from multiple agencies and compared them to one another. Reviewed data from multiple agencies and topic areas for juveniles including attendance, mental health, substance use, criminal behavior, poverty rates, etc.

Are all of the priorities in your community plan being addressed: Yes No

If no, explain: There were some issues with the Mentor program we had implemented with the Hope Center for Kids. They had turnover and the program was not serving youth. This was due to lack of youth being referred as the youth were not interested. Another issue we faced was that these youth were unconnected and could not identify a mentor that they would want to meet with regularly. There is a new program in the school system through FPS called Check and Connect and that is working well for the majority of the youth who participate. The school also provides TeamMates Mentor program. However, our priority in the community plan was to have a community based mentor program and those programs listed above only exist inside the school building. We ended the contract with the Hope Center who was running the Mentor program in November 2019 as they were not utilizing the service. So the priority is not being met due to these reasons.

REFER TO PAGE 20 OF THE RFA FOR INSTRUCTIONS

Community Service Array Questionnaire

This questionnaire should be filled out as a group with the community team to ensure system knowledge of what is available in the community. Complete the table below to indicate if your community currently has the following array of services available to meet the needs of youth and families in your community.

<u>Community Service Type</u>	
Alternatives to Detention	Yes- CBA Funded
Juvenile Diversion	Yes- CBA Funded
Family Support Services	Yes- Funded Elsewhere
Absenteeism Prevention and Intervention Services	Yes- CBA Funded
Mental Health Treatment Services	Yes- CBA Funded

This is not an exhaustive list of services necessary to meet the needs of youth and families in your community

<p>1. For any service above that does not exist in the community, please answer the following:</p> <p>Is the service a priority or strategy in your community plan: <input type="checkbox"/> Yes <input type="checkbox"/> No N/a</p> <p>If the service is not in your community plan, describe the reasoning and how the community plans to provide the service to youth and families in your community: N/a All of these services exist in Dodge County.</p>
<p>2. Describe any barriers to services your community is currently experiencing: One barrier we are facing is staffing in the County Attorney's office. There are only two staff who handle juvenile cases and we are looking into applying for funds to add another staff member. At this time our law enforcement is also short staffed and they do not have a lot of time to deal with juvenile delinquent cases or issues. Early intervention has been a barrier and we are working on ways to not have there be such a gap from the time the youth are cited to when they obtain services.</p>
<p>3. Describe how the requests in this application will meet any of the gaps or barriers to services in your community: We are hopeful that this year we can collaborate more with other agencies who are doing similar work and not reinvent any programs that already exist. We hope to continue to have positive relationships with probation, law enforcement, and local non-profits and businesses to continue to grow the skill builder program to fulfill the need for many youth to obtain necessary life skills.</p>
<p>4. Prior to filing a petition alleging that a juvenile is a juvenile as described in 43-247(3)(b), the county attorney shall make reasonable efforts to refer the juvenile and family to community-based resources available to address the juvenile's behaviors, provide crisis intervention, and maintain the juvenile safely in the home. (NRS §43-276(2)).</p> <p>List all community-based resources the county attorney in the applicant county(s) currently utilizes in meeting this statutory requirement: Community Response referrals, Mediation including Victim Youth Conferencing, family support agencies, alternatives to detention when the youth is deemed safe and not a threat to themselves or others in the community, Region 6 Rapid Response, PACT with KVC, we try to explore all possible options before filing on uncontrollable citations. We will offer prevention services, including therapy, IFP, allow them opportunities in Diversion, etc. Once we have exhausted all efforts, the County Attorney will only file at that time.</p> <p>List the gaps in community-based resources in your community that would benefit youth and families, meeting this statutory requirement and keeping youth out of the juvenile justice system: We lost funding to have a licensed mental health therapist partner with law enforcement and went out on crisis calls. A local agency used to support this effort, but has since lost that funding. Local law enforcement is wanting to implement this again, but it is a funding issue at this point. This position was helpful for not only juveniles, but adults too in providing early, immediate intervention.</p>

Are any gaps in resources referenced above currently requested in this application: Yes No
If no, explain how they are being addressed or plan to be addressed in your community: n/a

REFER TO PAGE 20 OF THE RFA FOR INSTRUCTIONS

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A: The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B: Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

The applicant certifies that it will or will continue to provide a drug-free workplace by:

A: Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B: Establishing an on-going drug-free awareness program to inform employees about:

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation, and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C: Notifying the employee in the statement that the employee will:

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

A: Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

B: Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Bob Missel, Chair, Dodge County Board of Supervisors

Typed Name and Title of Authorized Official

Signature of Authorized Official

Date

CERTIFIED ASSURANCES

- (a) **THE HATCH ACT:** Federal law prohibits certain partisan political activity by an officer or employee of the state or local agency if his or her principal employment is in connection with an activity which is financed in whole or part by loans or grants made by the United States or a federal agency. The law is enforced by the United States Civil Service Commission.
- (b) **UNIFORM RELOCATION:** Pursuant to the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, P.L. 91-646, 84 Stat. 1984, and Guideline G 4061.1A, as amended any program which uses federal financial assistance to pay all or part of the cost of any program or project which will result in the displacement of any person shall provide that:
 - a. Fair and reasonable relocation payments and assistance shall be provided to or for displaced persons as are required in such regulations as are issued by the U.S. Attorney General.
 - b. Relocation or assistance programs shall be provided for such persons in accordance with such regulations issued by the U.S. Attorney General.
 - c. Within a reasonable period of time prior to displacement, decent, safe and sanitary replacement must be available to the displaced person in accordance with such regulations as issued by the U.S. Attorney General.
- (c) **ENVIRONMENTAL POLICY ACT:** No portion of any grant which might have an effect on the environment will be approved until an environmental evaluation form has been submitted and a determination made that the project will not have an adverse effect on the environment. An environmental evaluation will be required with the grant application if the applicant's project involves any of the following:
 - a. New construction projects;
 - b. The renovation or modification of a facility which leads to an occupancy of more than 25 persons;
 - c. The implementation of programs involving the use of pesticides or other harmful chemicals.
 - d. The implementation of programs involving the use of microwaves or radiation.
 - e. Research and technology whose anticipated or intended future application could be expected to have a potential effect on the environment.
 - f. Other actions which require the substantial commitment of resources or trigger such a substantial commitment by another as determined by the responsible federal official to possibly have a significant effect on the quality of the environment.
- (d) **PROCUREMENT OF SPECIAL EQUIPMENT:** The Nebraska Crime Commission expects that the subgrantee will procure such special equipment being purchased in whole or in part with grant funds by that method, authorized by state law or local ordinance, which results in the lowest price for goods of the kinds or type required.
- (e) **NON-SUPLANTING REQUIREMENT:** The Community-based Juvenile Services Aid Program contains a non-supplanting requirement. This requirement stipulates that grant funds may not be used to supplant state and local funds that would have been available in the absence of Community-based Juvenile Services Aid. In complying with this requirement, the Nebraska Commission on Law Enforcement and Criminal Justice will rely on written certification by state agencies and local government units to the effect that grant funds have been used to increase state or local funds available.
- (f) **BUILDING ACCESSIBILITY AND USE BY PHYSICALLY HANDICAPPED:** Any construction, design or alteration of a building or facility which will be used by the public or which may result in the employment or residence of physically handicapped persons shall provide for accessibility and use to physically handicapped persons through appropriate items such as ramps, handrails, guardrails as required by 42 U.S.C. 4152 1970 and 34 Fed. Ref. 12828 1969.
- (g) **CONFLICT OF INTEREST:** Requests for proposals or invitations for bid issued by the grantee or subgrantee to implement the grant or subgrant project are to provide notice to prospective bidders that the Office of Juvenile Justice and Delinquency Prevention organizational conflict of interest provision is applicable in that contractors that develop or draft specifications, requirements, statements of work and/or RFA's for a proposed procurement, shall be excluded from bidding or submitting a proposal to compete for the award of such procurement.
- (h) **ACCOUNTING:** The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary will be maintained to assure fiscal control, proper management, and efficient disbursement of received funds.
- (i) **RECORD KEEPING:** The applicant assures that it shall maintain required data and information and shall submit required reports deemed necessary by the Nebraska Commission on Law Enforcement and Criminal Justice.
- (j) **CERTIFICATION:** The applicant certifies that the programs contained in its application meet all the requirements, that all the information is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all provisions of applicable federal and state laws.
- (k) **COMPLIANCE:** The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Juvenile Services Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and the Americans with Disabilities Act.
- (l) **REPORTING OF LEGAL ACTION:** The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.

- (m) **EQUAL EMPLOYMENT:** The applicant assures that, if required, it will formulate an equal employment opportunity program (EEOP) in accordance with 28 CFR 42.301 et seq. The applicant will then submit a certification to the state that it has a current EEOP on file which meets the requirements therein.
- (n) **SINGLE AUDIT REQUIREMENT:** Pursuant to Office of Management and Budget Circular A-128, Audits of state and Local Governments; and A-133, A Private Non-Profit@ agencies, each applicant must comply with the Single Audit Act. A copy of the audit is to be submitted to the Crime Commission.
- (o) **CONFIDENTIALITY OF INFORMATION:** No recipient of monies under the Juvenile Services Act shall use or reveal any research or statistical information or other type of information acquired or furnished under this program by any person/juvenile and identifiable to any specific private person/juvenile for any purpose other than the purpose for which such information was obtained in accordance with the Act.
- (p) **FINANCIAL REPORTING:** The applicant agrees to submit financial reports and progress reports indicating activities undertaken, expenditures, and general progress of the project. A final report (using the same report forms) is required to be submitted at the end of the project period. The final report will include data necessary to verify the success or failure of the project.
- (q) **ADHERENCE TO LAWS, RULES AND REGULATIONS:** The applicant also understands and agrees: (1) that funds received are to be expended only for the purposes and activities covered by the applicant's approved application and budget, (2) that the grant may be terminated by the Nebraska Commission on Law Enforcement and Criminal Justice if the applicant fails to comply with the provisions of the Juvenile Justice and Delinquency Prevention Act and all amendments thereto, any of the certified assurances listed above, or any other requirements of the Crime Commission.
- (r) **OTHER CONDITIONS:** The applicant also understands and agrees: (1) that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulations, and rules issued by the Nebraska Commission on Law Enforcement and Criminal Justice and the Office of Juvenile Justice and Delinquency Prevention for the administration of grant projects under the Juvenile Justice and Delinquency Prevention Act and any other applicable Federal Acts, Executive Orders, and Guidelines; (2) that funds awarded are to be expended only for the purposes and activities covered by the applicant's approved application and budget; (3) that the grant may be terminated in whole or in part by the Nebraska Commission on Law Enforcement and Criminal Justice at any time that the Commission finds a substantial failure to comply with the provisions of the Act or regulations promulgated there under including these grant conditions, or plan or application obligations but only after notice and hearing and pursuant to Juvenile Justice Advisory Group and Office of Juvenile Justice and Delinquency Prevention procedures; (4) that appropriate grant records and accounts will be maintained and made available for audit as prescribed by the Commission; and (5) that the appropriate share of the total costs of this project shall be contributed by the Applicant from non-federal funds which are not being used in connection with any other program which is receiving federal financial assistance.

CERTIFICATION

I certify that I have read and reviewed the above assurances and the applicant will comply with all provisions and requirements of the Nebraska Crime Commission, the Juvenile Justice and Delinquency Prevention Act of 1974 (as amended) and all other applicable federal and state laws.

I certify the information in this application is accurate and as the Authorized Official for this project, hereby agree to comply with all provisions of the grant program. I authorize the lead project contact, secondary project contact and financial contact to act on behalf of the Authorized Official for grant management purposes and fulfillment of the grant program.

Signature of Authorized Official

Date

Note: The Authorized Official must be the County Board Chair or Tribal Council Chair. If more than one county or tribe is participating in the grant application then the signature of the Lead County Board Chair or Tribal Council Chair is required.