





2020 Juvenile Services Grant

SECTION II : PROGRAM SUMMARY

## PROGRAM TYPE TABLE

Complete the table below for each program, service, or system improvement for which you are requesting funds. If a program has several funded components (e.g., staff salaries, curriculum, supplies, etc.), please combine these into a single row in the table. Round up or down to the nearest dollar.

Program types and definitions are located on the Juvenile Justice Institute's [website](#).

Program Title	Over-arching Type	Program Type	Sub-program Type	New Request OR Currently Funded by JS or CBA	Amount Requested for each Program
Diversion	Direct Intervention	Diversion	Diversion	New request	\$37,440
All programs listed in the table above must equal the total requested amount from the budget.					Total: \$37,440
<b>*REFER TO PAGE 8 OF THE RFA FOR INSTRUCTIONS*</b>					

## PROGRAM TYPE NARRATIVE :

\*Fill out separately for each program or service listed in the Program Type Table\*

**PROGRAM TITLE:** Diversion

1. Is this program or service funded in the 2019 [JS or CB] application:  Yes  No  
 If Yes, complete Program Type Narrative: Currently Funded.

If this program or service is not funded in the 2019 [JS or CB] application, provide the justification for this need in your community (i.e., current, local data): The number of uncontrollable citations have been increasing in Dodge County and we are reaching maximum capacity for staffing purposes. We are asking for this funding to hire a staff to help with juvenile cases in Dodge County. Mostly focusing on uncontrollable juveniles and truancy cases.

- The Dodge County Clerk database indicates the following rate of costs for legal defense for Dodge County juveniles.

Dodge County Juvenile Detention Costs	
Year	Amount
2014-2015	\$355,952.15
2015-2016	\$345,730.98
2016-2017	\$372,183.36

### Dodge County Referrals to Juvenile Diversion

**2015:**

Juvenile Diversion	Number
Referrals	93
Successful Completions	62
Redirected to Court	16

**2017:**

Juvenile Diversion	Number
Referrals	64
Successful Completions	54
Redirected to Court	10

**2016:**

Juvenile Diversion	Number
Referrals	63
Successful Completions	51
Redirected to Court	5

Data pulled from JCMS \*Note some youth were referred and not enrolled, or some parents may have refused Diversion.

The Nebraska Supreme Court Annual Caseload Report indicates the following rate of juvenile cases adjudicated through the Dodge County Juvenile Court for FY 2017.

Type	Number
Misdemeanor	89
Felony	20
Neglected/Dependent	81
Status Offender	22
Mentally Ill and Dangerous	0
Infraction	0
<b>Total</b>	212

### 2015-2017 Arrests for Juveniles Aged 0-17 in Dodge County

Offense	2015	2016	2017
<b>Totals</b>	<b>254</b>	<b>193</b>	<b>245</b>
Uncontrollable/Truancy 3b	61	32	61
Liquor Laws	40	27	39
Simple Assault (3 <sup>rd</sup> degree)	12	12	18
Larceny	18	22	23
Vandalism/Graffiti	0	0	9
All Other Offenses (except traffic)	29	22	13
Drug Abuse Violations	59	43	43
Disorderly Conduct	18	18	26
Curfew (Juvenile Only)	1	1	0
Driving Under the Influence	0	0	1
Burglary	4	6	2
Motor Vehicle Theft	0	0	0
Stolen Property/Unlawful Taking	0	0	1
Aggravated Assault (1 <sup>st</sup> assault)	5	1	0
Weapons	1	1	0
Sex Offense (including forcible rape)	4	2	8
Offense Against Family and Children	0	1	0
Arson	2	5	1

This data was collected from the Dodge County Attorney's office. All offenses were charged out as either Diversion or a Juvenile Petition. This data does not include law violations or status offenses that were declined. Of note, some cases were consolidated.

a. List all funding sources for this program since 2016, including grant program and number: (i.e. Community-based Aid 17-CB-123; Community-based Aid 18-EB-456; Juvenile Services 18-JS-789; County Funds 2019): We have not ever funded this position before.

b. List any pending applications for funding within the last 12 months or that will be submitted in the next 6 months that include requests for funding to support the same project being requested under this application: None

2. Describe all practices this program or service uses that are supported by current evidence-based research: This staff position will help with uncontrollable citations and help law enforcement along with the County Attorney's office for any juvenile citations. This position will utilize evidenced based assessments including the Nebraska Youth Screen and others as needed. This staff will be

trained in YouthThrive, Bridges out of Poverty, and other evidenced based trainings. This staff will follow best practices per the Crime Commission and follow all grant requirements.

3. Describe how this program or services aligns with the funding purpose outlined in the Request for Application and meets the needs of youth and families in your community: This position will be unique in the sense that it will be a mobile position. This staff will be able to meet at the schools, at home, or other agencies to meet the youth/family where they are at. This position will be able to put in services immediately and there will be better case management once it gets to the County Attorney. This position will work towards diverting youth from the juvenile justice system and decrease uncontrollable citations in our community.

4. Is this program or service listed as a strategy in your community plan:  Yes  No

5. Provide a description of the program or service by answering the following:

- a. Explain the purpose of the program: We are asking for funding for a position to help with juvenile citations in Dodge County. This position will assist the Community Youth Coordinator who handles Juvenile Diversion and assist mostly with uncontrollable youth, but will also be able to help with truant youth and others ages 11-18 who are needing assistance or services.
- b. List the skills and knowledge to be gained by the youth participants: The youth will have improvement in the areas of personal responsibility, coping skills, life knowledge skills, relationship skills, and community involvement.
- c. Describe the key activities or services: This position will case manage, refer to other agencies for services, assist families in making referrals, home visits, attend meetings at the schools, go out with law enforcement, etc.
- d. List the expected changes that the program will likely bring to your community: This staff position will be an immense help as there are only 2 staff members currently doing juvenile work. The capacity of caseloads is higher than what we would like and we feel that hiring a new staff will help us to provide better, more timely services for the youth and families we serve.

6. Describe the target population being served by this program or service by answering the following:

- a. Age, Gender, and Race/Ethnicity: All youth in Dodge County who commit a delinquent offense or law violation ages 11-18, any gender and any race.
- b. Juvenile Justice System Point: Pre-adjudication only
- c. List the risk and criminogenic need factors being targeted by this program: This staff person will be able to help in all areas of risk (individual, family, education/community and peers) Specifically this will impact the youth in the areas of drug/alcohol use, anxiety/depression, mental health, antisocial attitudes, defiance of authority, lack of concern for others, inappropriate use of time, lack of supervision and discipline, low achievement in school, and deviant peer groups.
- d. List the protective factors and assets being strengthened that address the risk and criminogenic need factors identified above: Positive attitudes, values, and beliefs, self-esteem, positive mental, physical, and emotional health, positive coping skills, communication skills, impulse control, compassion for others, constructive use of time, problem-solving skills, parental monitoring, positive adult role models, high academic standards, access to academic support, community values, and healthy/positive peer relationships.

7. Explain the referral process by answering the following:

- a. List the agencies and/or individuals who refer youth to this program or service: County Attorney, Law Enforcement
- b. Explain the process used to determine appropriateness of youth for the program: The Nebraska Youth Screen will be completed to determine appropriate services/resources for the youth and family.
- c. List the screening and/or assessment tools used to determine eligibility and appropriateness: Nebraska Youth Screen
- d. Do all referrals get accepted?  Yes  No If no, explain:

**\*REFER TO PAGE 8 OF THE RFA FOR INSTRUCTIONS\***

2020 Juvenile Services Grant  
SECTION III: BUDGET

Budget Summary

Category	Requested Amount
Personnel (Agency/County/Tribe)	37,440
Travel (Agency/County/Tribe)	0
Operating Expenses (Agency/County/Tribe)	0
Sub-Awards/Contracts Total	0
<b>TOTAL AMOUNT REQUESTED</b>	<b>37,440</b>



**PERSONNEL (AGENCY/COUNTY / TRIBE)**

**PERSONNEL TABLE (AGENCY/COUNTY/TRIBE EMPLOYEES)**

Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
Diversion	Juvenile Intervention Specialist	Dodge County Attorney's Office	F	N	n/a	\$37,440	100%	\$37,440	\$0	\$37,440
<b>COUNTY PERSONNEL TOTAL</b>										
						<b>\$37,440</b>		<b>\$37,440</b>	<b>\$0</b>	<b>\$37,440</b>



## PERSONNEL TABLE BUDGET BREAKDOWN

\*Fill out for each position listed in the table above\*

1. Program Title and Position Title: Juvenile Intervention Specialist

2. Is this position new or existing:  New  Existing

3. If existing, describe how this position was previously funded: n/a

4. Briefly describe how this request complies with the non-supplanting requirement: There are currently no other funds that would support this work.

Provide job description (If existing position, attach the official job description. If new, type a brief summary of the anticipated duties):

**Job Title** Juvenile Intervention Specialist

### **Job summary**

To prevent youth from entering the juvenile justice and child welfare systems by providing crisis intervention and ongoing case management for youth ages 11-18 that have law enforcement contact. This position is a community effort to prevent uncontrollable citations, subsequent citations, and escalation that could lead to out of home placement and probation contact. This position is also able to connect families to resources and services in partnership with Dodge County, Probation, County Attorney's office, Fremont Public Schools, Fremont Family Coalition, and Fremont Area United Way.

Employee will also assist the Juvenile Diversion Director in other juvenile services to include: Coverage of truancy diversion services as needed, other duties as assigned. Hours will be full time: Monday – Friday 8-5pm, but may vary.

### **Duties include:**

- 1) Receive intakes from law enforcement and staff cases with county attorney and Diversion staff to prevent court involvement.
- 2) Provide case management for youth ages 11-18 with status offenses, youth who obtain additional citations, or redirected from diversion.
- 3) Assist law enforcement, schools, families, and other entities by providing targeted interventions for youth exhibiting at-risk behaviors such as substance use, truancy, runaways, etc.
- 4) Assist local schools by providing services for youth who have missed less than 20 days of school.
- 5) Complete intake and assessments with youth and families. Based on findings from assessment, connect families to appropriate community services and resources.
- 6) Participate in regular community meetings including; Truancy Task Force, Fremont Family Coalition, and Juvenile Services meetings.
- 7) Follow all grant requirements through the Crime Commission.
- 8) Main duties will include working with truant and uncontrollable youth.

## Qualifications / Skills

- Knowledge of community resources and counseling/social work practices with high risk populations.
- Experience working with persons in crisis.
- Good documentation skills.
- Excellent written and verbal communication skills, ability to establish rapport.
- Ability to motivate others towards achieving goals.
- Ability to work independently with strong sense of focus, task-oriented, non-judgmental, open personal qualities, clear sense of boundaries.
- Ability to work cooperatively with staff and volunteers.
- Exhibit initiative, responsibility, flexibility and leadership.
- Ability to maintain flexible attitude and approach towards assignments and successfully operate under guidelines.
- A strong sense of and respect for confidentiality involving both clients and fellow employees.
- Ability to work in a variety of settings with culturally-diverse families and communities with the ability to be culturally sensitive and appropriate.
- Ability to operate telephone, copier, fax machine, and computer.
- Must be proficient in MS Office software – Word, Excel, and Outlook

5. Provide justification for an annual salary increase: n/a

6. Provide a personnel budget breakdown on the following:

- a. Breakdown of wages for this position: FT position at 2080 hours x 18/hour = \$37,440
- b. Breakdown of fringe benefits for this position: We are not asking for fringe benefits.

**\*REFER TO PAGE 11 OF THE RFA FOR INSTRUCTIONS\***

# CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

## 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

## 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transaction, as defined at 28 CFR Part 67, Section 67.510-

A: The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State of Federal court, or voluntarily excluded from covered transactions by any Federal department of agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B: Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

## 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

The applicant certifies that it will or will continue to provide a drug-free workplace by:

A: Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

B: Establishing an on-going drug-free awareness program to inform employees about:

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

(c) Any available drug counseling, rehabilitation, and employee assistance programs; and

(d) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

C: Notifying the employee in the statement that the employee will:

(a) Abide by the terms of the statement; and

(b) Notify the employer in writing of his or her conviction of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

The subgrantee shall notify the Crime Commission in writing of any conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

The subgrantee certifies that it will take one or more of the following actions within 30 calendar days of receiving notice of the conviction:

A: Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

B: Requiring such employee to participate satisfactorily in a drug abuse assistance of rehabilitation program approved for such purpose by a Federal, State or local health, law enforcement, or other appropriate agency;

The subgrantee certifies that it will make a good faith effort to continue to maintain a drug-free workplace.

Bob Missel, Chair, Dodge County Board of Supervisors

Typed Name and Title of Authorized Official

Signature of Authorized Official

Date

## CERTIFIED ASSURANCES

- (a) **THE HATCH ACT:** Federal law prohibits certain partisan political activity by an officer or employee of the state or local agency if his or her principal employment is in connection with an activity which is financed in whole or part by loans or grants made by the United States or a federal agency. The law is enforced by the United States Civil Service Commission.
- (b) **UNIFORM RELOCATION:** Pursuant to the Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1970, P.L. 91-646, 84 Stat. 1984, and Guideline G 4061.1A, as amended any program which uses federal financial assistance to pay all or part of the cost of any program or project which will result in the displacement of any person shall provide that:
  - a. Fair and reasonable relocation payments and assistance shall be provided to or for displaced persons as are required in such regulations as are issued by the U.S. Attorney General.
  - b. Relocation or assistance programs shall be provided for such persons in accordance with such regulations issued by the U.S. Attorney General.
  - c. Within a reasonable period of time prior to displacement, decent, safe and sanitary replacement must be available to the displaced person in accordance with such regulations as issued by the U.S. Attorney General.
- (c) **ENVIRONMENTAL POLICY ACT:** No portion of any grant which might have an effect on the environment will be approved until an environmental evaluation form has been submitted and a determination made that the project will not have an adverse effect on the environment. An environmental evaluation will be required with the grant application if the applicant's project involves any of the following:
  - a. New construction projects;
  - b. The renovation or modification of a facility which leads to an occupancy of more than 25 persons;
  - c. The implementation of programs involving the use of pesticides or other harmful chemicals.
  - d. The implementation of programs involving the use of microwaves or radiation.
  - e. Research and technology whose anticipated or intended future application could be expected to have a potential effect on the environment.
  - f. Other actions which require the substantial commitment of resources or trigger such a substantial commitment by another as determined by the responsible federal official to possibly have a significant effect on the quality of the environment.
- (d) **PROCUREMENT OF SPECIAL EQUIPMENT:** The Nebraska Crime Commission expects that the subgrantee will procure such special equipment being purchased in whole or in part with grant funds by that method, authorized by state law or local ordinance, which results in the lowest price for goods of the kinds or type required.
- (e) **NON-SUPLANTING REQUIREMENT:** The Juvenile Services Grant Program contains a non-supplanting requirement. This requirement stipulates that grant funds may not be used to supplant state and local funds that would have been available in the absence of Juvenile Services Grant. In complying with this requirement, the Nebraska Commission on Law Enforcement and Criminal Justice will rely on written certification by state agencies and local government units to the effect that grant funds have been used to increase state or local funds available.
- (f) **BUILDING ACCESSIBILITY AND USE BY PHYSICALLY HANDICAPPED:** Any construction, design or alteration of a building or facility which will be used by the public or which may result in the employment or residence of physically handicapped persons shall provide for accessibility and use to physically handicapped persons through appropriate items such as ramps, handrails, guardrails as required by 42 U.S.C. 4152 1970 and 34 Fed. Ref. 12828 1969.
- (g) **CONFLICT OF INTEREST:** Requests for proposals or invitations for bid issued by the grantee or subgrantee to implement the grant or subgrant project are to provide notice to prospective bidders that the Office of Juvenile Justice and Delinquency Prevention organizational conflict of interest provision is applicable in that contractors that develop or draft specifications, requirements, statements of work and/or RFA's for a proposed procurement, shall be excluded from bidding or submitting a proposal to compete for the award of such procurement.
- (h) **ACCOUNTING:** The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary will be maintained to assure fiscal control, proper management, and efficient disbursement of received funds.
- (i) **RECORD KEEPING:** The applicant assures that it shall maintain required data and information and shall submit required reports deemed necessary by the Nebraska Commission on Law Enforcement and Criminal Justice.
- (j) **CERTIFICATION:** The applicant certifies that the programs contained in its application meet all the requirements, that all the information is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all provisions of applicable federal and state laws.
- (k) **COMPLIANCE:** The applicant assures that it will comply and all of its contractors will comply, with the non-discrimination requirements of the Juvenile Services Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and the Americans with Disabilities Act.
- (l) **REPORTING OF LEGAL ACTION:** The applicant assures that in the event a federal or state court, or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Crime Commission and the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs.

- (m) **EQUAL EMPLOYMENT:** The applicant assures that, if required, it will formulate an equal employment opportunity program (EEO) in accordance with 28 CFR 42.301 et seq. The applicant will then submit a certification to the state that it has a current EEO on file which meets the requirements therein.
- (n) **SINGLE AUDIT REQUIREMENT:** Pursuant to Office of Management and Budget Circular A-128, Audits of state and Local Governments: and A-133, A Private Non-Profit@ agencies, each applicant must comply with the Single Audit Act. A copy of the audit is to be submitted to the Crime Commission.
- (o) **CONFIDENTIALITY OF INFORMATION:** No recipient of monies under the Juvenile Services Act shall use or reveal any research or statistical information or other type of information acquired or furnished under this program by any person/juvenile and identifiable to any specific private person/juvenile for any purpose other than the purpose for which such information was obtained in accordance with the Act.
- (p) **FINANCIAL REPORTING:** The applicant agrees to submit financial reports and progress reports indicating activities undertaken, expenditures, and general progress of the project. A final report (using the same report forms) is required to be submitted at the end of the project period. The final report will include data necessary to verify the success or failure of the project.
- (q) **ADHERENCE TO LAWS, RULES AND REGULATIONS:** The applicant also understands and agrees: (1) that funds received are to be expended only for the purposes and activities covered by the applicant's approved application and budget, (2) that the grant may be terminated by the Nebraska Commission on Law Enforcement and Criminal Justice if the applicant fails to comply with the provisions of the Juvenile Justice and Delinquency Prevention Act and all amendments thereto, any of the certified assurances listed above, or any other requirements of the Crime Commission.
- (r) **OTHER CONDITIONS:** The applicant also understands and agrees: (1) that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulations, and rules issued by the Nebraska Commission on Law Enforcement and Criminal Justice and the Office of Juvenile Justice and Delinquency Prevention for the administration of grant projects under the Juvenile Justice and Delinquency Prevention Act and any other applicable Federal Acts, Executive Orders, and Guidelines; (2) that funds awarded are to be expended only for the purposes and activities covered by the applicant's approved application and budget; (3) that the grant may be terminated in whole or in part by the Nebraska Commission on Law Enforcement and Criminal Justice at any time that the Commission finds a substantial failure to comply with the provisions of the Act or regulations promulgated there under including these grant conditions, or plan or application obligations but only after notice and hearing and pursuant to Juvenile Justice Advisory Group and Office of Juvenile Justice and Delinquency Prevention procedures; (4) that appropriate grant records and accounts will be maintained and made available for audit as prescribed by the Commission; and (5) that the appropriate share of the total costs of this project shall be contributed by the Applicant from non-federal funds which are not being used in connection with any other program which is receiving federal financial assistance.

## CERTIFICATION

I certify that I have read and reviewed the above assurances and the applicant will comply with all provisions and requirements of the Nebraska Crime Commission, the Juvenile Justice and Delinquency Prevention Act of 1974 (as amended) and all other applicable federal and state laws.

I certify the information in this application is accurate and as the Authorized Official for this project, hereby agree to comply with all provisions of the grant program. I authorize the lead project contact, secondary project contact and financial contact to act on behalf of the Authorized Official for grant management purposes and fulfillment of the grant program.

Signature of Authorized Official

Date

**Note:** The Authorized Official must be the Agency Board Chair, County Board Chair or Tribal Council Chair. If more than one agency, county or tribe is participating in the grant application then the signature of the Lead Agency Board Chair, County Board Chair or Tribal Council Chair is required.