

MINUTES OF THE DODGE COUNTY SAFETY COMMITTEE



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March 27, 2019

Meeting began at 11:00 am with the following members present: Lon Strand, Micki Gilfry, Tim Walter, Jean Andrews NIRMA contact person.

Agenda Item # APR 10 2019  
Date 23rd

**OLD BUSINESS:**

Lon, Tim and Tom had planned to meet up with a vendor to discuss panic devices in the courthouse and due to scheduling conflicts this has yet to be completed.

The three had also scheduled a time get together to go over the Emergency Action Plan aka EAP, walk the courthouse and judicial center building and address any issues involving the two buildings, weather and scheduling issues arose and they have not yet been able to complete this.

Due to the flooding issues that hit Dodge County they will hold off on these 2 items at this time until things settle down some.

Jean will be contacting NIRMA to schedule the stop bleeding classes. These will take place sometime in about May of this year. We will hold these separate from the CPR and AED training due to the number of hours involved for these trainings it breaks them up some. NIRMA wants to see all employees participate in these training and since with some of the offices it's more difficult to let too many employees go at a time due to the work load, we will schedule more than one day per training so that all employees can attend.

This is the year that employees CPR/AED cards expire so we will be scheduling training on that also.

**NEW BUSINESS:**

There were 2 employees in the Sheriff's Department that had accidents. One employee fell on the ice and a report was filed, nothing more became of this incident. The other employee came in the door and was in the process of clearing off snow from their shoes, the wind caught the door and pushed it into them and they fell. The employee has been seeing a chiropractor and NIRMA is being kept updated on their condition.

Dodge County's workman's compensation contact person determined both incidents to be preventable.

One employee from the Highway Department also had an accident when their dump truck rolled over. This employee is also going to a chiropractor and updates are being provided to NIRMA. This accident was also determined to be preventable.

It's time for our annual tornado drill. Micki will touch base with Tom Smith from the Emergency Manager's office regarding scheduling and to determine the best way to notify employee's at the time. We in the past have tried to sound the fire alarms but had some confusion the last drill that was performed. We also have a way to page all county phones but that would not include state offices. The Emergency Manager has set up the AlertSense emergency notification system so that is another possible, problem is most employees have the volume down on their cell phones and a lot of the offices don't immediately check email. Another problem is that many of the employees have not given their information to Tom.

Micki will talk with Tom to see what the best solution may be to try.

With no other new business being brought up, the meeting adjourned at 11:20 am until the next safety meeting on June 19, 2019.

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