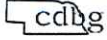


Agenda Item # 156  
 Date 4/8/20



**REQUEST FOR CDBG FUNDS /**  
**Activity 0181 General Administration Only**  
 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
 NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT  
 See Reverse Side for Instructions / Revised January 2017

|                                     |                                      |                   |
|-------------------------------------|--------------------------------------|-------------------|
| <input type="checkbox"/> Draw #     | CDBG<br>REQUEST<br>form<br>ACTY 0181 | DED Date<br>Stamp |
| <input type="checkbox"/> Final Draw |                                      |                   |
| DED USE ONLY                        |                                      |                   |
| DED Reviewed By                     | Date                                 |                   |

|   |  |                                       |   |   |   |                     |
|---|--|---------------------------------------|---|---|---|---------------------|
| Name of Local Government Grantee<br><b>Dodge County</b> |  | Mailing Address<br><b>435 N. Park</b> |   | City<br><b>Fremont</b>  | State<br><b>NE</b>                                    | ZIP<br><b>68052</b> |
| CDBG Grant Number<br><b>19-EM-001</b>                   | Federal Identification Number<br><b>47-6006454</b> | DUNS Number<br><b>782196059</b>       | SAM Expiration Date<br><b>7/16/2020</b> | Number sequence order includes<br>Both general admin 0181 requests<br>And project activity requests<br><b>3</b> | DED Program Representative<br><b>Steve Charleston</b> |                     |

**Part I – STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION**

|  |                   |  |   |
|--|-------------------|--|---|
| 1. Grant Funds Received to Date for activity 0181 general administration                                       | <b>\$3,501.54</b> | <b>IMPORTANT</b><br>Complete Part II for approved activity 0181 general administration only. | <b>PART III GRANTEE</b><br>General Administration Award<br>CDBG activity 0181 Amount<br>Awarded \$ <u>25,000.00</u><br><br>90% General Admin Award<br>max total draw prior to<br>closeout \$ <u>22,500.00</u> |
| 2. Add: Program Income Received to Date  | not applicable    |  |   |
| 3. Subtotal  | not applicable    |  |   |
| 4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181 | <b>\$3,501.54</b> |  |   |
| 5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181                   |                   |  |   |

**Part II – CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION**

|  |   |                                |
|--|---|--------------------------------|
| <b>Activity Code 0181<br/>GENERAL ADMINISTRATION ONLY</b>  | <b>project activities not applicable</b><br><br>Copies of professional services contracts for the project must be included on the first (1 <sup>st</sup> ) Request for Funds and after contract execution of <u>ALL</u> other Professional contracts. | 0181<br>General Administration |
| 1. Total Cash Administration Requirements To Date  |   | <b>\$4,521.54</b>              |
| 2. Less: Local Funds Applied (Includes RLF)  |   |                                |
| 3. Less: Federal Funds Disbursed<br>Total Must Agree To Part I, Line 4   |   | <b>\$3,501.54</b>              |
| 4. Total Current Cash Requirements   |   | <b>\$ 1,020.00</b>             |
| 5. Less: Unpaid Previous Request for activity 0181 general administration  |   |                                |
| 6. Less: Federal Funds On Hand for activity 0181 general administration<br>(Must Agree To Part I, Line 5)                              |   |                                |
| 7. Net Amount of Federal Funds Requested ..... \$500 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW |   | <b>\$ 1,020.00</b>             |

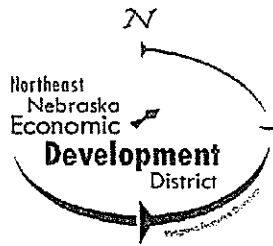
*By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.*

|   |  |  |
|---|--|--|
| Signature of Authorized Official (Mayor/Board Chairman)                       | Typed Name of Authorized Official<br><b>Bob Missel</b> | Date                                     |
| Signature of Authorized Official (Clerk/Treasurer)                            | Typed Name of Authorized Official<br><b>Fred Mytty</b> | Date                                     |
| Person Preparing Request for CDBG Funds Form Name:<br><b>Lowell Schroeder</b> | Organization:<br><b>NENEDD</b>                         | Telephone Number:<br><b>402-379-1150</b> |
|   |  | Email:<br><b>lowell@nenedd.org</b>       |
| DEPARTMENT OF ECONOMIC DEVELOPMENT USE  | AMOUNT APPROVED: \$ _____                              | TITLE _____ INITIALS: _____ DATE: _____  |

**INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED**

| Code                    | BUDGET Activity         | Match     | CDBG       | Match % | Budget       | CDBG Expended to Date | CDBG Remaining Balance |
|-------------------------|-------------------------|-----------|------------|---------|--------------|-----------------------|------------------------|
| 0010                    | Easements               | 14,500.00 | 40,500.00  | 26.36%  | 55,000.00    |                       |                        |
| 0370                    | Flood Control/Drainage  | 1,623,500 | 409,500.00 | 79.86%  | 2,033,000.00 | 22,090.91             | 387,409.09             |
| Project Activity Totals |                         |           | 409,500.00 |         | 2,033,000.00 | 22,090.91             | 387,409.09             |
| 0380                    | Construction Management |           | 10,000.00  |         | 10,000.00    | -                     | 10,000.00              |
| 0181                    | General Administration  |           | 25,000.00  | 100.00% | 25,000.00    | 4,521.54              | 20,478.46              |
| Grant Totals            |                         | 1,623,500 | 444,500.00 |         | 2,068,000.00 | 26,612.45             | 417,887.55             |

| Draw #        | Invoice #'s / Descriptions        | Total Expense | 0010 Easements | 0370 Flood Control | 0380 Construction Management | Local Match | 0181 General Admin |
|---------------|-----------------------------------|---------------|----------------|--------------------|------------------------------|-------------|--------------------|
| 1             | NEDD Nov. 19' 20583               |               |                |                    |                              |             | \$ 1,783.64        |
| 1             | NEDD Dec. 19' 20658               |               |                |                    |                              |             | 1,717.90           |
| 2             | Ames Dike Easements (Bill Hunter) | 30,000.00     | 22,090.91      |                    |                              | 7,909.09    |                    |
| 3             | NENEDD 20746 Jan 20               | 870.00        |                |                    |                              |             | 870.00             |
| 3             | NENEDD 20853 Feb 2020             | 150.00        |                |                    |                              |             | 150.00             |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
|               |                                   |               |                |                    |                              |             |                    |
| <b>Totals</b> |                                   | 31,020.00     | 22,090.91      | -                  |                              |             | 4,521.54           |



111 S. 1st Street  
 Norfolk, NE 68701  
 p. 402-379-1150  
 f. 402-379-9207

**Invoice**

02/13/2020

20748

Billing Address  
 Dodge County  
 Attn: Fred Mytty  
 435 N Park  
 Fremont, NE 68025-4967

| Charge Date | Charge Code | Description                     | Fixed Charge |
|-------------|-------------|---------------------------------|--------------|
| 01/31/2020  | Gen Admin   | 19-EM-001 January 2020 Services | \$870.00     |

Payment Terms: Net 30 Days

Total:

\$870.00

Please return this portion with payment.

Customer ID Dodgecou  
 Customer Name Dodge County

Invoice ID 20748  
 Invoice Date 02/13/2020

| Charge Date | Charge Code | Description                     | Fixed Charge |
|-------------|-------------|---------------------------------|--------------|
| 01/31/2020  | Gen Admin   | 19-EM-001 January 2020 Services | \$870.00     |

Payment Terms: Net 30 Days

Total:

\$870.00

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*ElementCode*

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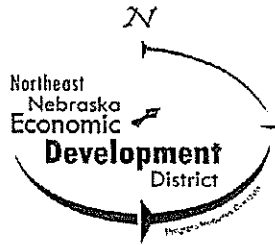
1955-10

Dodge County 19-EM-001 General Admin

|  |                        |
|--|------------------------|
| Assist in the submittal of the mandated progress reports, status of funds, quarterly reports and all other necessary correspondence to DED | 3.5                    |
| Provide for the accounting of funds and preparation of drawdowns   | 3.5                    |
| Ensure that the Grantee meets the requirements of all statutes, state rules, and federal regulations relevant to the project               | 4.5                    |
| Ensure that the grantee meets all federal and state requirements when procuring for professional services and construction services        | 2                      |
| Complete the necessary requirements of National Environmental Policy Act of 1969   | 1                      |
|  | <i>Time</i> 14.5       |
|  | <i>Amount</i> \$870.00 |

Thursday, February 13, 2020

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111 S. 1st Street  
 Norfolk, NE 68701  
 p. 402-379-1150  
 f. 402-379-9207

# Invoice

03/12/2020

20853

Billing Address  
 Dodge County  
 Attn: Fred Mytly  
 435 N Park  
 Fremont, NE 68025-4967

| Charge Date | Charge Code | Description                      | Fixed Charge |
|-------------|-------------|----------------------------------|--------------|
| 02/29/2020  | Gen Admin   | 19-EM-001 February 2020 Services | \$150.00     |

Payment Terms: Net 30 Days

Total: \$150.00

Please return this portion with payment.

Customer ID Dodgecou  
 Customer Name Dodge County

Invoice ID 20853  
 Invoice Date 03/12/2020

| Charge Date | Charge Code | Description                      | Fixed Charge |
|-------------|-------------|----------------------------------|--------------|
| 02/29/2020  | Gen Admin   | 19-EM-001 February 2020 Services | \$150.00     |

Payment Terms: Net 30 Days

Total: \$150.00

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*ElementCode*

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1955-10

Dodge County 19-EM-001 General Admin

Ensure that the Grantee meets the requirements of all statutes, state rules, and federal regulations relevant to the project 1.5

Oversight of the grant's accounting and master filing systems in accordance with state and federal regulations 1

*Time* 2.5

*Amount* \$150.00

*Thursday, March 12, 2020*

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