

Agenda Item # 22b

Date 12/29/21

MINUTES
OF

DODGE COUNTY HIGHWAY DEPARTMENT
SAFETY COMMITTEE

December 17, 2021 @ 8:00 A.M. – Fremont Maintenance Facility



COPY

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 8:00 A.M. the following employees present: Matt Adams, Tim Adams, Larry Brune, Charles Bunn, Justin Burt, Scott Huppert, Larry Klahn, Leon Nelson, Justin Robart, Keith Sanborn, Ernie Stockamp, Gary Tienken, John VonSeggern and Lynn Wooldrik. Absent: Eugene Uher. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by **Tim Adams** and seconded by **Burt** to approve the Minutes of September 23, 2021. Motion carried.

ITEM #3. OLD BUSINESS:

Scott reminded the employees to stay off their cell phones and if it is needed to reply, pull over before answering the phone.

REMINDER: CHECK your receipts for sales tax! Need signature and truck equipment number on receipt. Also, **reminder to wear seat belts, gloves and eye protection.**

Reminder to put up the warning signs and to remove them upon completion of work

Reminder to use strobe lights and to wear vests when on roadway.

Reminder to do a walk-around on equipment parked on or off county shed property.

CLEAN UP YOUR MESSES! Restrooms, gravel, grease and oil in and around the wash bay!

ITEM #4. NEW BUSINESS:

1. **Incident:** Keith Sanborn II operating the Excavator #61 approximately August 4, 2021 on County Road S east of County Rd. 15 and while installing a culvert for a field driveway, the stick came in contact with a low hanging power line causing an arc which damaged the cylinder ram. The investigation by the Safety Committee revealed the stick did come in contact with the power line causing 4 Arc spots on the ram. The extension of the damage went undetected until November 2, 2021 when a small leak was noticed during the pre-operation walk-around. By November 8, 2021 the leak had progressed to the point that repairs were necessary. The committee determined the incident was preventable. The recommendation by the Safety Committee to avoid future incidents such as this for excavators or dump trucks when working around power lines was to have a

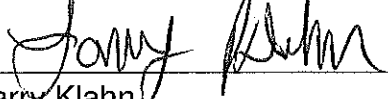
second person positioned out of harms way being able to view the power line and the equipment operator or truck driver be utilized as a spotter to prevent the operator or driver from coming into contact with the power lines.

Scott talked about a truck load of Ice Slicer that will be delivered soon. The product is to be used at 20 degrees or below on ice. The product will be used on the Scribner routes.

Scott added that due to the severe wind storm on Wednesday, December 15th, 2021, all highway department employess shall receive a ½ day vacation as the courthouse closed that afternoon to be used in 2022.

With no further business, motion was made by VonSeggern and seconded by Justin Robert @ 8:25 A.M. Motion carried.

Respectfully submitted,



Larry Klahn,
Secretary