

NEBRASKA CRIME COMMISSION
 FY2023 Community-based Juvenile Services Aid
 Supplemental [EB] Application
 Nebraska Revised Statute §43-2404.02

Agenda Item # 18
 Date 11/30/22

Lead County/Tribe:	Dodge County		Phone: (402) 727-2725
Address of Applicant:	Address: 435 N. Park Ave #302		
	City: Fremont	State: NE	Zip Code: 68025 – 4977
List of Partnering Counties/Tribes:	None		
Lead Project Contact:	Name: Meggie Studt		Phone: (402) 512-3970
	Title: Juvenile Diversion Director		
	Email: mstudt@dodgecountyne.gov		
	Address: 33 West 4 th St. Suite 5A		
	City: Fremont	State: NE	Zip Code: 68025 – 4977
Secondary Project Contact: (optional)	Name: Bri McLarty		Phone: (402) 727-2725
	Title: Deputy County Attorney		
	Email: bmclarty@dodgecountyne.gov		
	Address: 435 N. Park Ave #302		
	City: Fremont	State: NE	Zip Code: 68025 – 4977
Financial Contact:	Name: Micki Gilfry		Phone: (402) 727-2767
	Title: Dodge County Clerk Assistant		
	Email: clerk@dodgecountyne.gov		
	Address: 435 N. Park Ave		
	City: Fremont	State: NE	Zip Code: 68025 – 4977
Authorized Official:	Name: Bob Missel		Phone: (402) 727-2767
	Title: Chair-Dodge County Board of Supervisors		
	Email: bob@nebraskacoin.com		
	Address: 435 N. Park Ave		
	City: Fremont	State: NE	Zip Code: 68025 – 4977

SECTION I: PROGRAM SUMMARY

PROGRAM TYPE TABLE

Complete the table below for each program, service, or system improvement for which you are requesting funds. If a program has several funded components (e.g., staff salaries, curriculum, supplies, etc.), please combine these into a single row in the table. Round up or down to the nearest dollar.

Program types and definitions are located on the Juvenile Justice Institute's [website](#).

Program Title	Over-arching Type	Program Type	Sub-program Type (if applicable)	New OR Current CBA Program	Amount Requested Per Program
Family Navigator	Direct Intervention	Prevention/Promotion	Life Skills	Current	\$26,266.60
All programs listed in the table above must equal the total requested amount from the budget.					Total: \$26,266.60
REFER TO PAGE 10 OF THE RFA FOR INSTRUCTIONS					

PROGRAM NARRATIVE: CURRENTLY FUNDED

Fill out separately for each existing program or service listed in the Program Type Table, including System Improvement Programs

PROGRAM TITLE: Family Navigator (Banisters)

1. Is this program or service currently funded in a FY2023 [CB]/[EB] or [JS] award: Yes No
Yes currently funded in JS Grant.
2. Briefly describe the need for additional funding not being met in the FY23 [CB], [EB], or [JS] award: The program is needing a full-time person to get the outreach for the program. Currently it has a few part time employees that work other full-time jobs so are not able to attend community meetings or have work week availability to help increase capacity for the program. Once there are more kids who attend there will need to be more staff, most likely part-time.
3. Briefly describe how program sustainability has been planned if grant funding is not available: Banisters will be looking into other avenues, foundations, grants, etc.
4. Briefly describe how this program or services has been supported, including a listing of other funding, such as any match or partial funding provided by the county/tribe, other federal or state grants, etc.: Currently the JS Grant has funding that goes towards this program for the part time staff. They also have a little funding from Fremont Area Community Foundation.
5. Would a partial funding award for this program or service be accepted? Yes No
If Yes, briefly describe what, if any, changes would be implemented due to a partial award: It would still help in paying part time employees but ideally would like to get one full time staff to help the program grow.
6. Describe what identified issue(s) the additional funding will address: Currently there is only one kid signed up for the program as it is new and just started in September. However, we will be making diversion youth attend the programming as they utilize evidenced based curriculum and have the space solidified at Fremont High School. We know with any new program it takes time to build attendance. The plan is to have diversion youth attend, bring friends, get the word out and invite others. Once the capacity increases, they will need additional staff to help sustain the program. Without this funding, they do not have the capacity to supervise more youth.
7. Describe the impact on the youth and families in your community this additional funding will provide: This program is a great pro-social option, teaches life skills, leadership skills, and free meals for youth. This program is a positive outlet for youth in the community and is offered on weekends when most other options are not.

SECTION II: BUDGET

Budget Summary

Category	Requested Amount
Personnel (County/Tribe)	\$ 0
Travel (County/Tribe)	\$ 0
Operating Expenses (County/Tribe)	\$ 0
Contract Fee for Service (County/Tribe)	\$ 0
Sub-Awards Total	\$ 26,266.60
TOTAL AMOUNT REQUESTED	\$26,266.60

Sub-Award Budget Summary

Agency Name	Personnel	Travel	Operating Expenses	Contracts	Requested Amount
Banister	\$26,266.60	\$0	\$0	\$0	\$26,266.60
TOTAL AMOUNT REQUESTED					\$26,266.60

SUB-AWARD PERSONNEL TABLE (NON-COUNTY/TRIBE EMPLOYEES)

AGENCY NAME: Banister Leadership Academy

Program Title	Position Title and Employee Name	Agency Name	New or Existing (N or E)	Percent Time Devoted	Current Annual Salary	Projected Annual Salary	Percent Salary Requested	Requested Wages	Requested Fringe	Requested Total
Family Navigator	Youth and Family Recruitment Specialist (name unknown)	Banister Leadership Academy	N	100%	n/a	\$22,391.20	100%	\$20,800	\$1591.20	\$22,391.20
Family Navigator	PT staff (name unknown)	Banister Leadership Academy	N	100%	n/a	\$1937.70	100%	\$1800	\$137.70	1937.70
Family Navigator	PT staff (name unknown)	Banister Leadership Academy	N	100%	n/a	\$1937.70	100%	\$1800	\$137.70	1937.70
SUB-AWARD PERSONNEL TOTAL								Requested Wages Total	Requested Fringe Total	Requested Total
								\$24,400	\$1866.60	\$26,266.60

SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

* Fill out for each position listed in the table above *

AGENCY NAME: Banisters

1. Program Title and Position Title: Family Navigator – Youth and Family Recruitment Specialist

2. Is this position new or existing: New Existing

3. If existing, describe how this position is currently funded and the need to fund the position by this funding source: New position

4. Briefly describe how this request complies with the non-supplanting requirement (*the replacing of existing funds that currently support this position with these grant funds*): Currently there are no funds to support this position as it is only part time staff.

5. Provide job description (If existing position, paste in the official job description. If new, type a brief summary of the anticipated duties.):

Job Title: Youth and Family Recruitment Specialist of Dodge County

Work hours are; Full Time (Saturdays Required 4:30 pm-9:30 pm.

This position is responsible for managing all Banisters programs' youth and family recruitment and outreach. Primary roles and responsibilities are as follows:

PRIMARY DUTIES:

- Coordinate and lead community events and tabling
- Coordinate and lead program recruitment efforts
- Assist in developing relationships with relevant community groups and implement tactical elements of partnerships
- Research and write content for Banister's online communications tools (Facebook, Twitter) related to the messaging and outreach activities
- Assure high-quality program services and support for youth and their families
- Maintain sufficient levels of communication and positive relationships to ensure a cooperative and productive work environment and to avoid performance and other program-related issues
- Attend curriculum and team meetings
- Monitor youth academic progression, grades, attendance, tardiness, and reduction of behavioral suspensions
- Assist youth with creating Individual Leadership Plans in collaboration with the other Banisters team members
- Program delivery of all Banisters Leadership Academy programs assigned
- Supervise enrichment, recreational and academic tutoring lessons in cooperation with classroom teachers and other program providers to achieve intended academic and social/emotional outcomes.
- Perform other BLA-related duties as assigned.

EDUCATION, EXPERIENCE, and TRAINING:

- Associate or Bachelor Degree (Obtained or Pursuing) with an emphasis in social work, psychology, or education
- Two or more years of experience in youth development in community organizations
- Demonstrated creativity, flexibility, and comfort in working with diverse groups of people
- Strong organizational, written, verbal, and interpersonal communication skills
- Strong interpersonal and human relations skills
- Strong relationships with local community organizations are a plus
- Sense of humor
- Valid driver's license, proof of liability insurance

6. Was there an annual salary increase of more than 5.8%: Yes No
**This is not a recommendation of what a salary increase rate should be, rather if the rate exceeds the CPI Midwest rate then justification by county board action must be provided. **

7. Provide a personnel budget breakdown on the following:
- a. Breakdown of wages for this position (Hours x hourly rate = total): FT at \$20/hour x 2080 = 41600 divided by 2 as it will only be a 6 month award = \$20,800 x 7.65% FICA = 1591.2 Total: \$22,391.2
 - b. Breakdown of employers cost of basic fringe benefits for this position pro-rated based on the amount of grant dollars requested.
 - i. FICA: 1591.20
 - ii. Retirement: 0
 - iii. Insurance: 0
 - iv. Other (such as LTD, LIFE, ADD, etc.) Please specify: 0

REFER TO PAGE 16 OF THE RFA FOR INSTRUCTIONS

SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

Fill out for each position listed in the table above

AGENCY NAME: Banisters (2 PT employees) Same information for both positions

8. Program Title and Position Title: Family Navigator - Leadership Program Specialist

9. Is this position new or existing: New Existing

10. If existing, describe how this position is currently funded and the need to fund the position by this funding source: N/a

11. Briefly describe how this request complies with the non-supplanting requirement (*the replacing of existing funds that currently support this position with these grant funds*): This position has never been funded by CBA for Dodge County. There are no other agencies or funds for this program in Dodge County at this time. JS Grants cover part time funds for a separate position.

Provide job description (If existing position, paste in the official job description. If new, type a brief summary of the anticipated duties.): **Leadership Program Specialist**

Come work for an organization that sees the best in youth and their families! Our mission is to strengthen youth and families through leadership. Our program offers engaging, fun, age-specific leadership programming in schools, after school, and during the evening hours on weekends. Our 12 Pillars of Leadership guide all our programming: Respect, Responsibility, Trustworthiness, Citizenship, Caring, Fairness, Honesty, Integrity, Perseverance, Courage, Unity, and Creativity. We work with families to provide their youth with positive experiences, role models, and tangible skills to use today and in the future.

At Banister's Leadership Academy, we value diversity in every sense of the word. Our team members share their diverse perspectives and ideas to deliver the best programming possible! What could you bring to the team?!

This position is responsible for all Family Navigator programming aspects in Dodge County (Fremont).

Primary Duties:

- Assure high-quality program services and support for youth and their families
- Maintain sufficient levels of communication and positive relationships to assure a cooperative and productive work environment and to avoid performance and other program-related issues
- Attend pre-program and post-program accountability mappings
- Monitor youth academic progression; grades, attendance, tardiness, and reduction on behavioral suspensions
- Monitor youth Individual Leadership Plans in collaboration with other team members
- Program delivery of the Family Navigator programs in Fremont Nebraska

- Supervise enrichment, recreational and academic tutoring lessons in cooperation with classroom teachers and other program providers to achieve intended academic and social/emotional outcomes.
- Perform other BLA-related duties as assigned.

EDUCATION, EXPERIENCE, and TRAINING:

- A minimum of 2 years' experience providing school-based or school-related programming for children or two years' experience working with high-risk children and families
- Excellent written and oral communication skills and ability to work with individuals of diverse cultural/ethnic backgrounds
- Case management experience preferred
- High School or Associates or bachelor's degree in education, human services, or related field preferred

Required Schedule:

Part Time: **Pay: Up to \$15.00 per hour (BOE)**

Send resumes to paidd@banisters.org

12. Was there an annual salary increase of more than 5.8%: Yes No

***This is not a recommendation of what a salary increase rate should be, rather if the rate exceeds the CPI Midwest rate then justification by governing board action must be provided. ***

13. Provide a personnel budget breakdown on the following:

- a. Breakdown of wages for this position (Hours x hourly rate = total): Up to \$15/hour x 20 hours/month \$300 x 6 months= \$1800 x 7.65% FICA = 137.70 Total: 1937.70 x 2 PT employees = \$3875.40
- b. Breakdown of employers cost of basic fringe benefits for this position pro-rated based on the amount of grant dollars requested.
 - i. FICA: \$1800 x 7.65% FICA = \$137.70
 - ii. Retirement: None
 - iii. Insurance: None
 - iv. Other (such as LTD, LIFE, ADD, etc.) Please specify:

SUB-AWARD TOTAL *Fill out separate total for each Sub-Award*	
AGENCY: Banisters Leadership Academy	
PERSONNEL FEES	\$26,266.60
TRAVEL FEES	\$0
OPERATING FEES	\$0
CONTRACT FEES	\$0
TOTAL AMOUNT REQUESTED	\$26,266.60

Section III: Funding Disclosures

Disclosure of Pending Applications			
Applicants are to disclose any pending applications, submitted within the last 12 months for federally and/or state funded grants that include requests for funding to support the <u>same project proposed</u> under this solicitation and <u>will cover the identical cost items</u> outlined in the budget in the application under this solicitation. Mark none if there are no pending applications.			
Program from Program Type Table	Funding Agency	Grant/Project Name	Name/Phone/Email for Point of Contact at Funding Agency
Prevention/Promotion	Crime Commission	FY 2023 Supplemental JS	Banister is applying for supplemental funds through the JS Grant and if they are awarded those funds, we would no longer need these funds. If the JS Grant is denied, we would need these funds.

Section IV: Memorandums of Understanding

Counties or tribes applying as a group must submit a current copy of the MOU signed by each participating county board chair or tribal council chair confirming their commitment to the proposed joint project(s) in this application and agreeing to join with the Lead county/tribe. It is preferred that MOU's include the electronic signature of each county or tribe's respective signature. If not possible, a scanned copy will be accepted with the application.

Section V: Electronic Submission

As Lead Project Contact of this grant application, I assure that this electronic PDF submitted to the Nebraska Crime Commission is the final document which will be signed by the Authorized Official. I acknowledge I am required to submit an electronic copy to the Nebraska Crime Commission. The electronic copy must be submitted as a PDF version of the original Microsoft Word document. I acknowledge that a scanned version of the electronic copy will not be accepted.

Meggie Studt

Typed Name of Lead Project Contact

Date

Section VI: Signature

CERTIFICATION

I certify the information in this application is accurate and as the Authorized Official for this project, hereby agree to comply with all provisions of the grant program, requirements outlined in the Request for Application, requirements of the Nebraska Crime Commission, and all other applicable federal and state laws.

I authorize the lead project contact, secondary project contact and financial contact to act on behalf of the Authorized Official for grant management purposes and fulfillment of the grant program.

Note: The Authorized Official must be the County Board Chair or Tribal Council Chair. If more than one county or tribe is participating in the grant application then the signature of the Lead County Board Chair or Tribal Council Chair is required.

Name and Title of Authorized Official: Bob Missel, Chair

Signature of Authorized Official:

Date: