

MINUTES
OF
DODGE COUNTY HIGHWAY DEPARTMENT
SAFETY COMMITTEE

March 23, 2023 @ 8:00 A.M. – Fremont Maintenance Facility

 COPY

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 8:00 A.M. the following employees present: Larry Brune, Justin Burt, Scott Huppert, Charles Bunn, Jay Jacobsen, Larry Klahn, Leon Nelson, Justin Robart, Ernie Stockamp, Gary Tienken, Robert Tunink, Kevin Thayer, John VonSeggern and Lynn Wooldrik. Absent: None. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by **Justin Robart** and seconded by **Justin Burt** to approve the Minutes of December 20, 2022. All present voted yes. Motion carried.

ITEM #3. OLD BUSINESS:

REMINDER: CHECK your receipts for sales tax! Need signature and truck equipment number on receipt. Also, **reminder to wear seat belts, gloves and eye protection.**

Reminder to put up the warning signs and to remove them upon completion of work.

Reminder to use strobe lights and to **wear vests** when on roadway.

Reminder to do a walk-around on equipment parked on or off county shed property.

CLEAN UP YOUR MESSSES! Restrooms, gravel, grease and oil in and around the wash bay! Do not leave your sunflower seeds in the vehicles.

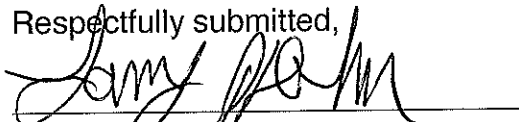
ITEM #4. NEW BUSINESS:

1. **Incident: Chuck Bunn and Justin Robart** losing lumber from Truck #7. The incident occurred on March 2, 2023 at approximately 1:30 P.M. on the Highway 275 ByPass. Mr. Bunn and Robart had just left Menards in Fremont with a load of lumber to repair barricades. Shortly after Chuck merged onto the Highway 275 ByPass, a hurricane-type wind just shifted the bundle of lumber causing the ratchet straps to loosen which allowed the lumber to escape from the restraints of the ratchet straps and scattered across the highway. The investigation revealed that an unsecured bundle of lumber did indeed exit Truck #7 and come to rest on the highway, resulting in several of the 1 x 4 lumber casualties. The incident was determined to be preventable. The Safety Committee recommends that when individual pieces of lumber or steel are bundled for transport, that extra caution be used to tie down the bundles.

2. **Appointment of a Safety Committee Secretary:** Motion was made by Gary Tienken to appoint Larry Klahn again. Seconded by Jay Jacobsen. Motion carried by everyone that was present. Larry Klahn will serve as Secretary.
3. **Vehicle and Equipment Inspection Committee:** Kevin Thayer and Justin Burt
4. **Shop Inspection Committee:** Jay Jacobsen and Chuck Bunn
5. Scott Huppert presented the employees with pictures of Old Hwy 275, Schwab Hwy, east of Hooper where there was trash placed on the pavement. A citizen called Scott on March 22, 2023 complaining about the crack sealing crew and trash along side of the pavement. Scott reminded the employees that they are watched closely by the public and members of the County Board of Supervisors. An employee asked where the city limits was for all the towns in Dodge County. Scott stated he will check with Hooper, Scribner, Dodge, Uehling, North Bend and Fremont so that employees were not infringing on the cities' jurisdiction.
6. Kevin Thayer asked if there was a standard oil change interval for vehicle and equipment oil changes. Scott stated he preferred 200 hours for equipment and 3,000 miles for pickups and the dump trucks.

With no further business, motion was made by Larry Brune and seconded by Justin Burt @ 8:20 A.M. Motion carried.

Respectfully submitted,



Larry Klahn, Secretary