

Agenda Item # 28e
Date 1/10/24

MINUTES OF THE DODGE COUNTY SAFETY COMMITTEE

December 27, 2023

COPY

Meeting of the Dodge County Safety committee began at 10:30 a.m. with the following members present: Lon Strand, Dana Nielsen, Tom Smith, Pam Hopkins, Lisa Braasch and Jean Andrews, NIRMA contact person. Not present: Dustin Weitzel.

OLD BUSINESS:

The Security Committee is looking at the cost of a new scanner for the front entry. The Security Committee is also looking at moving the scanner closer to the front door and building a platform for a desk to include a computer and screens for reviewing security camera feeds. Jean updated the committee on the current insurance work being completed. She is in the process of updating the equipment and vehicle list at this time. There have been 2 workman's comp claims during the last quarter. Dana informed the committee that he has received notification of a \$500 NIRMA grant to assist with the cost of the AED system purchased and installed at the Schneider Building. NIRMA awarded \$122,000 in assistance grants during 2023. The NIRMA Loss Prevention Committee proposed the NIRMA Assist Grant Program be continued in 2024 to the entire NIRMA board when they meet in January. Update regarding the Animals in Courthouse, signs have been obtained and installed on all doors to the courthouse. No current issues noted by any of the offices. The new telephone system has been installed in most of the offices. Applied Connective is working on finishing this up and hopefully will have the directory available soon. The \$7,500 NIRMA assist grant to be used to help fund the new Camera System has been received and is being applied to the cover some of the additional costs from Applied Connective not part of the original cost that was covered by ARPA funds.

NEW BUSINESS:

Discussion around the new Team Alert Panic Notification System. It was determined that each of the offices will need to address how they will handle the situation should an incident occur. Currently, the Safety Committee is recommending that the system be tested at least quarterly starting the end of February, 2024 on a floor-by-floor basis so as to determine if the system is working as intended.

With no further business to discuss, the meeting adjourned at 11:05 a.m. until the next scheduled meeting date of March 20, 2024 at 10:30 a.m.

Respectfully Submitted

Lisa Braasch
Secretary

SAFETY COMMITTEE MEETINGS PLANNED FOR 2024

MARCH 20, 2024

JUNE 26, 2024

SEPTEMBER 18, 2024

DECEMBER 24, 2024

ALL MEETINGS ARE SCHEDULED FOR 10:30 A.M. IN THE
CONFERENCE ROOM AT THE ROAD DEPARTMENT –
SECOND FLOOR

PLEASE ADVISE OF ANY AGENDA ITEMS TO LISA BRAASCH
TWO WEEKS PRIOR TO THE SCHEDULED MEETING DATE