

**MINUTES  
OF  
DODGE COUNTY HIGHWAY DEPARTMENT  
SAFETY COMMITTEE**  
March 21, 2024 @ 8:00 A.M. – Fremont Maintenance Facility

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 8:00 A.M. the following employees present: Scott Huppert, Brad Boring, Larry Brune, Chuck Bunn, Justin Burt, Jay Jacobsen, Clarnce Johnson, Larry Klahn, Bryan Melendez, Leon Nelson, Matt Shaw, Ernie Stockamp, Robert Tunink, John VonSeggern and Lynn Wooldrik. Absent: None. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by Jacobsen and seconded by Burt to approve the Minutes of December 21, 2023. All present voted yes. Motion carried.

**REMINDER: CHECK your receipts for sales tax!** Need signature and truck equipment number on receipt.

Reminder to put up the warning signs and to remove them upon completion of work

Reminder to use strobe lights and to **wear vests** when on roadway and **seat belts**.

**CLEAN UP YOUR MESSES!** Restrooms, gravel, grease and oil in and around the wash bay! Do not leave your sunflower seeds in the vehicles.

**ITEM #3. OLD BUSINESS:**

None

**ITEM #4. NEW BUSINESS:**

**1. Incident of Chuck Bunn hitting the overhead door track.**

At approximately 6:00 A.M. Chuck was attempting to drive Truck #10 out of the third stall of the Scribner Shed when the 12-ft. Bonnell snow plow attached to the front of Truck #10 came in contact with the overhead door railing causing it to bend. Investigation revealed that the Bonnell snow plow did indeed come in contact with the door railing causing it to bend. The incident was preventable. The Safety Committee recommends that both the shop and snow plow lights be on when attempting to remove a plow truck or park a plow truck inside a county shop when it is dark outside and use a second person to spot.

**2. Accident of Chuck Bunn slipping on the ice.**

Chuck was operating Unit #64, a Cat Wheel Loader to clear snow drifts from County Road F. As chuck was dismounting from the loader cab, his warm feet came in contact with the packed frozen show causing his feet to slip out from underneath him and fall.

The investigation did reveal that Chuck indeed did fall when his warm shoes came in contact with the packed frozen snow. The incident/accident was not preventable. The Safety Committee recommended that extra caution be used when the temperatures are sub zero and foot wear are warm to prevent unexpected foot slippage and use two points of contact when possible.

**3. Incident of Robert Tunink hitting a landscape boulder.**

Robert Tunink was plowing snow with Truck #14 around a tight radius culdesac in Lake Ventura when the volume of snow overwhelmed the snow truck causing it to get stuck. Highway Supt., Scott Huppert, was called into operate the John Deere 644 Wheel Loader to free Truck #14 from the snow. As Scott was using the Wheel Loader to push out the truck, the rear axle of the Truck #14 shifted closer to the culdesac causing the DEF tank to be crushed by a decorative boulder frozen to the ground. The investigation did reveal that a decorative boulder frozen to the ground did indeed crush the DEF tank on Truck #14. The incident was determined to be preventable. The Safety Committee recommends that when possible, vehicles and equipment that are stuck near solid objects be pulled away from those objects.

**4. Incident of Larry Brune rock breaking windshield.**

Larry Brune was driving Tractor #59 from Dodge to the Fremont Shop. As a vehicle was approaching, Larry pulled over near the shoulder and stopped to let the vehicle pass safely. As the vehicle passed the tractor, one of it's tires threw a rock at the windshield causing it to break. The investigation revealed that a rock did indeed strike the windshield of Unit #59 causing it to break. The incident was not preventable. The Safety Committee has no recommendation at this time due to no crystal ball to look into and see when or where a rock may or may not become airborne due to a vehicle tire.

5. **Appointment of Secretary:** Larry Klahn was elected Secretary for 2024.

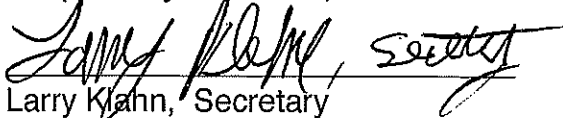
6. **Vehicle & Equipment Inspection Committee:** Justin Burt & Bryan Melendez

7. **Shop Inspection Committee:** Robert Tunink & Clarence Johnson

Brad Boring inquired about new employees requiring CPR and AED Training. Andrews will check into it.

With no further business, motion was made by **Jacobsen** and seconded by **Burt** @ 8:30 A.M. to adjourn. Motion carried.

Respectfully submitted,

  
Larry Klahn, Secretary