

MINUTES OF THE DODGE COUNTY SAFETY COMMITTEE

April 3, 2024

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Meeting of the Dodge County Safety committee began at 10:30 a.m. with the following members present: Lon Strand, Dustin Weitzel, Dana Nielsen, Tom Smith, Lisa Braasch and Jean Andrews, NIRMA contact person. Pam Hopkins arrived at 10:45 a.m.

OLD BUSINESS:

Six part-time ESO officers have been hired to cover the front entry with 2 shifts of 2 ESO's and 1 Deputy Sheriff covering 8 a.m. – 12 p.m. and 12 p.m. to 4:30 p.m. which has freed up one of the Deputy Sheriffs to cover other areas of the courthouse when needed or allowed them to be out on patrol. Security Committee has continued to look at moving the scanners closer to the door but some construction work will need to be completed which has not been contracted as of yet. Jean updated the committee on the current insurance work being completed. There are upcoming seminars available during April sponsored by NIRMA covering various safety issues. The NIRMA Loss Prevention Committee has indicated the NIRMA Assist Grant Program is being continued in 2024 with applications due in November. The telephone system and the Team Alert Panic Notification System Testing have been completed and there are several bugs that need to be worked out so that the systems are working as intended.

NEW BUSINESS:

Dana will be working with each of the offices to determine what changes will need to be made within each office should there be a need to shelter in place during a lockdown. The Register of Deeds has requested a different lock on the vault room door and there are several other offices that need to identify a room for such purposes that may require changes in locks as well. Tom and Dustin will be scheduling a Tornado drill for May 10, 2024. They will also be checking to see if the weather radios are working in the various offices. Due to the necessitated change in meeting dates for the March meeting to April because 2 committee members were out of town, it was determined that the Safety Committee will change from the county board's last meeting of the quarter to the county board's 2nd to the last meeting of the quarter, which should allow us to meet prior to the end of the quarter to facilitate the submission of our minutes to NIRMA in a timely manner. The committee meeting dates for the rest of 2024 are as follows: June 12th, September 18th and December 10th. An overview of the 10 Best Safety Practices for Counties was reviewed by the committee with the one-page handout provided to each member.

With no further business to discuss, the meeting adjourned at 11:25 a.m. until the next scheduled meeting date of June 12, 2024 at 10:30 a.m.

Respectfully Submitted

Lisa Braasch
Secretary